

EUMC Leadership Team  
Meeting Minutes  
June 27, 2023

Attending: Julie Newell, Bill Lester, Jill Jewell, Jim Stromberg, Brooke Heerwald Steiner, John Fischer, Phil Pulitzer, Jennifer Brady-Johnson, Tyler Cronk

John Fischer started with a get to know your team question. Are you an early bird or night owl?

**COMMUNICATIONS** – Jill

Bill motioned to accept the May minutes, Julie seconded. Motion passed unanimously.

**TRUSTEES** – John/Jim

Team met with the mayor of the city of Excelsior to explore the possible use of our building for council meetings. Decided it was not a fit since they could not leave equipment up between meetings.

Security Cameras – Transition team plans to learn how to use the security cameras before Steve leaves. Monitoring station is set up so Jennifer can look at it. After discussion, decided that Jennifer will look at footage periodically or if an alert (assuming this can be set up) is issued from the cameras.

With regard to security on Sunday mornings, Phil will share the security plan with Chuck Welle who is responsible for the ushers. Ushers should be responsible for security on Sunday mornings.

We've gotten a number of requests for use of the church building from external groups. Jim suggested we need to finalize a long term and short term plan for the basement use before we commit to anything. All agreed that our church's mission and ministries should get top priority. Julie suggested we discuss this at our August strategic planning meeting. Jim and John to look into possible rental fees for different parts of the church and come back with a proposal.

Requests received:

- 1) Martha at His House – Use annex for monthly sale of nice/new merchandise for His House. Wants to use parking lot for food truck and small bus. Jim researched and thinks it's OK to store vehicle in our lot. (Still need to confirm) If we decide to pursue this, we need to check with our insurance to find out our liability if vandalism or damage to items in annex occurs.
- 2) Little Skippers Daycare – Proposed the use of the basement for a daycare. Team discussed a number of topics/challenges including security, liability, janitorial, and hours of operation after our office is closed. Team decided to pass on this, at this time.

Additional topic of use of the annex for boat storage in the winter or other items in the summer was discussed. Team felt this is a strong money making possibility. Items discussed included the size of the boats that could fit. How many we could house. Who would be responsible for parking them in the annex so they don't get damaged, how much to charge and insurance implications. To begin, Jim will check with our insurance carrier and report back in August. Team felt we need to move on this relatively quickly if we want to put this in place by the end of boating season.

STEVE RETIREMENT TRANSITION – Jim/Lynn Hughes/John Peichel and team will plan some additional meetings with Steve before he leaves. They have created documents to organize the info: One time

projects, recurring projects, and contractors/vendors. Plan to have a high level living document on “where we are” so they can keep up on all this info and long term plans.

SOHI PLAYGROUND UPDATE – \$150K has been raised to date for the playground. Group is waiting to hear back from the Excelsior Rotary on if their meetings have ended with additional donations/partners. If necessary, they have the funds for a park with a wood chip surface but would prefer to find additional funds for a poured rubberized surface. Plan to install the park in the spring of 2024. May do an additional fundraiser at Maynard’s restaurant in the fall. Bill Lester working on updated marketing materials for an additional push to get more high level donors. Received a bid for \$3K for insurance. Had budgeted \$2,500. Planning to go back and see if that can be adjusted.

PROPERTY MANAGER REPORT – MICROPHONES – Steve received a proposal from Excel AV for new wireless microphones so we don’t have so many cables on the alter. That estimate is \$25K. Due to current problems with Brooke’s microphone dropping out (an no replacement parts available) at a minimum we need 2 head worn microphones, 2 bodypacks, and 2 receivers. This does not remove the cables from the alter and would be about \$10K . These bids do not include new microphones for the organ/piano and hanging microphones above the alter. These additional costs are much lower but are an unbudgeted item. All agreed something needs to be done to prevent drop outs and improve the streaming audio quality. Tyler and Julie will be reviewing the memorial account and other dedicated accounts to see if some funds can be found to pay for this. We are also going to ask for an additional bid for comparison.

LANDSCAPING – Steve reported that Jeffery Johnson has been doing some watering around the grounds. He also helped plant a new tree on the property and plans to keep it watered for the next year.

ROOF/PARKING LOT LONG TERM PLANNING – Steve Colby recommends \$18K be budgeting in 2024 or 2025 for parking lot maintenance. He feels the roof will also need to be replaced soon and \$58-\$60K should be budgeted for that project. John and Jim to get an additional quote and research if entire roof needs to be replaced or if it could be repaired.

LYNN HUGHES BUILDING REPORT. SANCTUARY CHAIRS – Still do not have a delivery date. He will keep following up. HVAC - 2 of the 3 HVAC units have been installed. Final one may be installed shortly. SANCTUARY FURNITURE - Planning on sanctuary furniture to be delivered in Sept. 2023. BILLING – Upon delivery/final installation of these items, can expect large bills with a 30 day payment window. Tyler noted we are ready to pay these when they arrive. LOWER LEVEL PAINTING/CARPET – Plan to paint the lower level in August and then will replace the carpet with extra pieces from the sanctuary.

BROOKE REPORT–

Team discussed Steve’s retirement celebration planned for Sun, July 30<sup>th</sup>. Discussed food (Julie and Jennifer will work on this) and gift (Jill to work on this). Congregation will be asked to bring cards. Leadership team members should attend in person, if possible.

Gail Fisk’s transition – Gail will retire in 2024. Brooke proposes a vision team be set up to discuss the future of our music ministries. Team decided this group should be formed by September so they can meet monthly. Phil, Bill, Brooke, and others will be on the team. We’ll talk about this more at our August strategic planning meeting

Topics for our August strategic planning - Use of downstairs, music transition, goal setting 1-2 years, discuss how the leadership team meetings are going (format, helpfulness)

FINANCE– Tyler

Tyler reported that from Jan – May 2023 we are \$17K over budget. This is what we've expected. Tyler and Julie both highlighted that with roof, microphone, and parking lot expenses coming in the next 1-2 years, we'll need to discuss our 2024 and 2025 budget in Sept/Oct and possibly do some brainstorming on how to generate extra funds.

Tyler is also checking into some extra funds we can get from a payroll tax credit.

MINISTRY – Jennifer – Jennifer attended a Social Justice meeting and was impressed with the dedication of these groups and the work they are doing. She reported that the Climate Justice group will be changing their name to Environmental Justice. She is looking forward to the larger quarterly meetings with Brooke that include all ministry groups.

Brooke closed the meeting in prayer.

NEXT MEETING – Tues, August 8 at 6:30 PM at Bill Lester's house. (28265 Boulder Creek Cir, Excelsior). Jennifer will attend virtually. Jill can't attend so team will either record the meeting or Tyler has offered to take minutes.

Respectfully submitted,

Jill Jewell