

MARGARET WILSON SCHOLARSHIP FUND
INFORMATION AND GUIDELINES

- 1. Purpose.** The purpose of the Margaret Wilson Scholarship Fund is to provide financial assistance to John Knox Presbyterian Church (“JKPC”) youth, or children or grandchildren of JKPC members, who will be attending a post-secondary college, university, or trade school, by the following fall. The scholarships are for undergraduate education only and shall not be awarded for graduate school applicants. Scholarship shall be awarded to those who are no more than twenty-five (25) years old at the time the application is submitted.
- 2. Eligible Applicants.** Youth who are active in the life of John Knox Presbyterian Church shall be given first priority regarding eligibility for scholarship funds. Youth whose parents, grandparents, or guardians are members shall also be considered eligible applicants.
- 3. Deadline for Application.** Applications shall be distributed beginning the first Sunday in April. All completed applications must be returned to the John Knox Presbyterian Church office, 3000 N. High School Road, Indianapolis, IN, 46224, by no later than the first Sunday in May. **Applications must be postmarked by April 28th or emailed (office@johnknox.org) or hand-delivered to the JKPC office by the first Sunday in May.**
- 4. Members of the Margaret Wilson Scholarship Committee.** By the January stated JPKC Session meeting, each year, the Education Ministry Team shall submit, to Session, a list of three (3) recommended names to participate on the Margaret Wilson Scholarship Committee for that calendar year. At least one of the recommended names shall be both a member of Session and a member of the Education Ministry Team. The JKPC Pastor shall be an ex-officio, non-voting member of the Scholarship Committee, and may attend the meetings of the Scholarship Committee if he/she so desires, or is requested to do so by the Scholarship Committee. The JKPC Session shall approve the names of the three members of the Scholarship Committee during the January stated Session meeting.
- 5. Available Pool of Funds.** The available pool of funds shall be determined in coordination with the JKPC Treasurer or Financial Secretary. The Committee shall not be required to distribute all available scholarship funds in the pool for that calendar year if they choose not to do so.
- 6. Determination of Successful Applicants.** The Margaret Wilson Scholarship Committee shall meet by no later than May 15th to determine which applications for scholarship assistance shall be granted for that calendar year. All decisions made by the Committee shall be considered “final” and announced by no later than May 20th. The Committee shall keep all deliberations confidential.

7. Notification. All applicants shall be notified, in writing, by no later than May 20th as to whether he or she will be receiving scholarship funds for the upcoming school year. The Committee may extend this deadline to a later date so long as notification of an extension is provided to all applicants for that calendar year.

8. Payment of Funds. All successful scholarship fund applicants must notify the JKPC office, by no later than July 15th, as to where the scholarship checks shall be mailed – either to the student or the student’s college, university or trade school. By no later than August 1st, checks to the student and/or the student’s school, shall mailed by John Knox Presbyterian Church. It is the applicant’s responsibility to provide the correct mailing address for such payments.

9. Non-Discrimination. The Scholarship Committee shall not distinguish between any applicants due to the applicant’s gender, race, or other affiliation, except for limiting the scholarship recipients, as listed above, to those who are either members of John Knox Presbyterian Church or who are the children, grandchildren, or under the guardianship, of a John Knox Presbyterian Church member, and who are also no older than twenty-five (25) years of age at the time the application is submitted to the Committee.

10. Re-Application. There is no limit to the number of years an applicant may receive funds, so long as the combined total of successful applications is no more than four (4) years, whether or not the scholarships are awarded in consecutive years.

11. Thank You Notes And Appearance At JKPC Service. The Scholarship Committee strongly urges each applicant to send an individual, hand-written thank-you note to a member of Margaret Wilson’s family, identified by John Knox Presbyterian Church. Successful applicants may also be asked to personally appear at a JKPC church service, to be held in the summer, in order to be recognized by the JKPC congregation as a scholarship recipient.

12. Failure to Attend Post-Secondary College, University or Trade School. Successful applicants who fail to attend post-secondary college, university or trade school, after receiving funds from the Margaret Wilson Scholarship Fund of John Knox Presbyterian Church, shall REFUND, in full, any and all scholarship funds received by no later than thirty (30) days from the date he or she withdraws or is not accepted by his or her chosen post-secondary college, university or trade school. Failure to refund such money shall cause the recipient to be ineligible for any and all future consideration for funds from this Scholarship.

13. Questions. All questions regarding the Margaret Wilson Scholarship application process or this information or guidelines, shall be directed to a member of the Scholarship Committee. The names of the Committee members shall be published by JKPC each year.

Margaret Wilson Scholarship Fund
John Knox Presbyterian Church
Application Form

Name _____

Current address _____

Phone _____ Date of Birth _____

Based on my credit hours, I am currently completing: (Check one)

High School (Senior) _____ with anticipated graduation date _____

College Freshman _____ College Sophomore _____ College Junior _____

I am attending/plan to attend next fall, the following college/university/trade school:

My college major(s) and minor(s) [anticipated college major(s) and minor(s)]:

My mailing address (if known) for my college/university/trade school next fall:

My connection to John Knox Presbyterian Church is:

I agree to notify John Knox Presbyterian Church, in writing, and to refund, in full, any money received through this scholarship if I chose not to attend the designated post-secondary college, university, or trade school next fall.

If I am awarded this scholarship, I agree to express written thanks to a member of Ms. Wilson's family for the scholarship, attend a worship service in which the scholarships will be presented, and contact the church office, no later than July 15th, regarding the releasing of the scholarship funds either directly to me and/or to my college/university/trade school.

My signature: _____

Date signed: _____

