



Calvary Church  
Roseville and White Bear Township, Minnesota

**J O B   O U T L I N E**  
**Kids Ministry Associate – Roseville Campus**

**A.      QUALIFICATIONS**

1. A committed follower of Jesus Christ who demonstrates spiritual maturity and a growing personal relationship with the Lord within Christian community.
2. Experience working with children.
3. Good relational abilities and communication skills.
4. Aptitude for organization, leadership, self-direction, and flexibility.

**B.      RESPONSIBILITIES**

1. Nurture young children in their spiritual growth.
2. Assist in recruiting, training, and equipping volunteers.
3. Prepare supporting materials for programs.
4. Help maintain age-appropriate learning environments, keeping classrooms clean and stocked with necessary supplies.
5. Be present and on-site for weekend services and Wednesday programming.
6. Participate as a team member in special events such as volunteer training and appreciation, FamJam, SummerJam, and milestones.
7. Uphold policies to ensure safety as defined in the Volunteer Handbook.
8. Substitute for staff leader when needed on occasional Sundays and Wednesdays.
9. Other duties as assigned by Kids Ministry Director or NextGen Ministries Pastor.

**C.      EXPECTATIONS**

1. Subscribe to and affirm the Statement of Faith and Values of Calvary Church.
2. Be a regular participant in public worship at Calvary Church.
3. Remain a member in good standing of Calvary Church.

**D.      RELATIONSHIPS**

1. Report to Kids Ministry Director.
2. Relates to the Kids Ministry Team.