

We trust that you will find everything you need at Home Base and enjoy your stay. This home is furnished for your comfort and convenience. We would appreciate you treating it carefully so many others after you may fully enjoy it also.

## **REQUESTS & THINGS YOU NEED TO KNOW**

- First things first—we want you to be able to relax, settle in, and enjoy your time and make yourself at home while staying at Home Base.
- Calvary Church looks forward to you and your family participating in the church to the fullest extent possible as long as it does not interfere with the main purpose of your furlough.
- · It is our expectation you will care for the home. Keep in mind another missionary family will be moving in after your stay and expect the home to be in good condition, just like you will find it.
- You are responsible to clean the home during your stay. Keep the home well-maintained throughout your stay.
- There is no renter's insurance on your own personal property.
- Do not leave anything valuable in your vehicle. Always lock the house doors when leaving.
- You will find ample supply of linens, cookware, and dishes. You're welcome to use these items as you need. If you decide to use your own household items, please keep them separate from Home Base's provisions to make the sorting easier when it is time for you to pack.
- We realize that some appliances and equipment may not be familiar to you. The manuals are in the kitchen. If you are unable to figure out what something is or how to use it, please contact Bonnie Johnson (bonnie.johnson@calvarychurch.us).
- The games, books, and toys are for you to use while in the home. Please enjoy them during your stay and leave them behind for the next occupants.
- Leave all furniture in original places.
- We ask that you and visitors remove your shoes upon entering the home. This will help us be better stewards of the floor especially during snowy days.
- Use coasters for beverages throughout the house.
- No pets allowed in the home.
- No smoking in the house.
- Use liquid laundry soap for the washing machine.
- Lighting fixtures in master bedroom and dining room are adjustable lighting.
- Calvary Church will do regular lawn maintenance and snow removal. However, you will be expected to keep the lawn free of debris and remove snow from the front walk and steps. Snow fall greater than 2" will be removed by Calvary; however, this may not be done in a timely manner. Yard care equipment is provided for the needs of each season.

- No garden. Do not change anything on the grounds. Landscaping is done by Calvary Church.
- The empty lot can be used but do not put anything up that is permanent.
- Take garbage and recycling to the big dumpster next to the church garage.
- Barbeque grills are only to be used on the driveway.
- Please notify James Grewe (james.grewe@calvarychurch.us or 651.323.8689) of any damage to property. Do this within two days of incident which has caused damage.
- A Calvary Church representative may enter the premises in the event of an emergency to make repairs or improvements, or for other needs related to the purpose of the home. Except in cases of emergency, the Home Base manager will notify you at least 24 hours in advance to access the home for maintenance. For maintenance emergencies, please contact James Grewe (info above).
- The premises are to be used only as a private residence for you, the missionary, and your family. Please refrain from having guests stay for extended periods of time unless prearranged with Bonnie Johnson (info on page 1).
- The missionary will be expected to advise Bonnie Johnson (info on page 1) if they are going to be out of town for any extended period of time so that arrangements can be made for regular maintenance and security.
- The missionary family is entitled to quiet enjoyment of the premise. The family and guest will not use the premises or adjacent areas in such a way as to violate any law or ordinance, including laws prohibiting the use, possession, or sale of illegal drugs; or create a nuisance by annoying, disturbing, inconveniencing, or interfering with the quiet enjoyment and peace and quiet of any nearby resident.