

J O B O U T L I N E

Middle School Director – Roseville Campus (part-time)

A. QUALIFICATIONS

1. A personal, growing relationship with Jesus Christ
2. Gifts in leadership and teaching built on a significant understanding of Scripture
3. Ability to:
 - a. authentically facilitate, relate with and work well with middle school students
 - b. lead and maintain a team of volunteer adult leaders
 - c. work well with a team
 - d. plan and implement weekly ministry gatherings
4. Knowledge of and experience in youth ministry
5. Aptitude for organization, self-direction and flexibility
6. Bachelor's degree preferred
7. Affirmation of the Statement of Faith and Covenant of Calvary Church
8. Regular participation in public worship at Calvary Church
9. Membership in good standing of Calvary Church

B. RESPONSIBILITIES

The Middle School Director will help coordinate and plan ministry to students in grades 6–8 at Calvary Church's Roseville Campus with the aim of supporting youth and families in building relationships and seeing Jesus transform lives.

1. Provide biblical teaching on Sunday mornings, typically three times per month.
2. Weekly, lead in the planning and implementing of Wednesday-night programming and teaching.
3. Assist in planning and leading middle school activities and retreats.
4. Foster a healthy culture of leadership, support and growth within a team of volunteer leaders.
5. Regularly spend time with students and build relationships outside Wednesday and Sunday programming.
6. Build relationships with and advocate for parents and families whenever possible.
7. Meet with and work alongside the Student Ministry Pastors to prepare an effective ministry environment for students.
8. Deliver timely communication to students, parents, volunteer leaders and coworkers, including promotion of upcoming events.
9. Perform other duties as assigned by the Roseville Campus Student Ministry Pastor.

C. RELATIONSHIPS

1. Reports to the Student Ministry Pastor for the Roseville Campus
2. Works with the ministry overseer for Calvary's middle school ministry (and reports to this person during retreats and other intercampus middle school events)
3. Leads adult volunteers
4. Coordinates with other members of the church staff