



POSITION TITLE: CONTEMPORARY WORSHIP LEADER – TEMP (6 MONTHS)
REPORTS TO: DIRECTOR OF WORSHIP & MUSIC
FLSA STATUS: PART TIME; 20 HOURS/ WEEK
DEPARTMENT: WORSHIP AND MUSIC
PAY RANGE: \$33.00 - \$34.62 HOURLY

SUMMARY: The Contemporary Worship Leader exemplifies the Christian philosophy of St. John's Lutheran Church mission statement in all aspects of day-to-day duties and responsibilities. This individual will cultivate the worship band community. With a heart for worship and a strong faith communicated through music and leadership style, working cooperatively at the supervision of the Director of Worship and Music, the Contemporary Worship Leader will be successful in the effort to win the hearts of people for Jesus Christ and His redeeming power.

POSITION ESSENTIAL RESPONSIBILITIES:

- Demonstrates values and attributes consistent with the faith taught by St. John's Lutheran Church, serving as a positive role model to employees, volunteers, students, and those being served.
- Sets a standard of excellence in musical performance, worship leadership, professionalism, preparation, and teamwork for all singers and instrumentalists, consistent with the department's Worship & Music Standards.
- Leads praise band teams for weekly Sunday morning contemporary worship services, including rehearsals, warmups, sound checks, and musical preparation.
- Leads music for special services, including Christmas Eve, Good Friday, Easter, and Confirmation Sunday, serving as the primary music point person for each service.
- Fosters a worshipful atmosphere by leading musicians with confidence, clarity, and distinction while creating opportunities for volunteer vocalists and instrumentalists to contribute and excel.
- Coaches and develops volunteer vocalists and instrumentalists through individual and group instruction, helping team members strengthen their musical skills, prepare for services, and learn new music.
- Prepares click tracks, stem tracks, and practice tracks for worship services using Ableton Live and PraiseTracks, and reviews worship presentation slides using ProPresenter.
- Coordinates and schedules worship team members, developing rotating teams that thoughtfully blend experienced and developing musicians while fostering a harmonious, encouraging, and collaborative environment among volunteers and paid musicians.
- Communicates service details, schedules, music, sheet music, practice materials, and other relevant information to team members through personal communication and Planning Center.
- Identifies, invites, and recruits new worship volunteers from the congregation, helping to cultivate a growing and diverse worship ministry.
- Plans and leads quarterly worship team nights that provide opportunities for musicians and vocalists to worship together, learn new music, develop their skills, and build community and fellowship.
- Performs other related duties as assigned by the Supervisor.

KNOWLEDGE AND SKILL REQUIREMENTS:

- **Education and Professional Experience:** High school diploma or equivalent required.
- **Faith and Ministry Requirements:** Must attend St. John's Lutheran Church new member classes or be a current church member.
- **Core Knowledge and Skills:** Demonstrates a strong understanding of worship band genres and their stylistic characteristics, with the ability to plan, lead, and facilitate rehearsals efficiently, thoughtfully, and to a high standard of quality; provides confident and effective leadership to musicians, applies strong musical skills to support and lead congregational worship, and demonstrates proficiency on keyboard and/or guitar.
- **Language Skills:** English language proficient, with the ability to communicate clearly and effectively with coworkers, worship musicians, volunteers, students, and ministry leaders. Ability to lead rehearsals and provide clear musical direction.

- **Reasoning Ability:** Ability to apply common-sense understanding to carry out instructions provided in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.
- **Organizational Skills:** Ability to plan and manage multiple priorities simultaneously, create work schedules for worship teams, coordinate recurring schedules, anticipate potential challenges, and develop proactive solutions. Demonstrates self-initiative, requires minimal direction, and works with appropriate pace and urgency.
- **Computer and Technology Skills:** Proficient in basic computer skills and willing to learn and use Planning Center, ProPresenter, and Ableton Live or similar applications for worship planning, presentations, and creation of music tracks.
- **Certification / License Requirements:** CPR certification must be completed upon hire, along with successful completion and maintenance of required training related to mandated child abuse reporting and other applicable school safety and compliance requirements.
- **Background Screening / Health Clearance:** Candidates must successfully pass required Live Scan fingerprinting and background screening and provide documentation of a current TB test or clearance prior to employment.

PHYSICAL DEMANDS/ WORK ENVIRONMENT:

- Frequently engaged in standing, walking, sitting, using hands and arms, singing, talking and hearing.
- Occasionally engaged in climbing, stooping, kneeling, crouching and crawling.
- Occasionally lifts up to 50 lbs.
- Must be able to see clearly at both close and far distances (20 feet or more). Must have the ability to see using peripheral vision and depth perception.

Employee Name:	
Employee Signature:	Date:
Supervisor/Manager Name:	
Supervisor/Manager Signature:	Date: