

JOB DESCRIPTION – Director of New Crossings Music (5/30/25)

New Crossings is the name White Bear Lake United Methodist Church has applied to its contemporary church service. New Crossings embraces the vibrancy of modern worship by blending church-oriented and secular music and other contemporary sensory and participatory aspects into the worship experience. New Crossings intends to complement our traditional worship service using musicians playing a variety of instruments performing songs not found in hymnals.

The Director of New Crossings Music plays the pivotal role of making this service come to life. The successful candidate will be familiar with modern technology and basic office computer programs, have a minimum of 3-5 years' experience in a church setting, know the various social media outlets relating to music, have connections with local musicians, have strong musical leadership and organizational skills, play piano, guitar, or other relevant instruments, and can manage the New Crossings experience.

1. Plan & implement all music at the New Crossings band-led worship service in coordination with pastors and other music staff
 - a. Select music along with pastors for worship
 - b. Lead band rehearsal for worship
 - c. Recruit and train band members
 - d. Share personal music gifts, playing and leading
 - e. Hire special musicians as needed
2. Plan and manage the New Crossings music budget including invoices and reports
3. Participate in weekly worship planning and arrangement of support; Work with worship committee, pastors and arrange:
 - a. Sound equipment- schedule, train operators, maintain and set up equipment
 - b. Listings in bulletin
 - c. Lighting

4. Participate in weekly staff meetings, quarterly ministry leader meetings, and staff retreats as needed
5. Coordinate special music for additional services throughout the year, including summer, summer concert series, Lent and Advent/Christmas
6. Coordinate set up and tear downs for outdoor summer worship
7. Oversee selection and purchase of music and supplies for New Crossings service and special events
8. Oversee upkeep of instruments and 10:45 service library
9. Assist with Online recording sessions
10. Be present/available for Sunday activities
11. Be available for funerals as requested

30-32 hours per week