

Dissolution Agreement Sample



This Dissolution Agreement is entered into as of _____,
by and between

(i) _____ (church),
hereafter referred to as _____

(ii) _____ (pastor)
hereafter referred to as _____

(iii) the Presbytery of North Central California
hereafter referred to as "Presbytery."

This is an ecclesiastical agreement subject to the polity of the Presbyterian Church (USA). To become effective it requires approval of all three parties.

(iv) Briefly, the reason for dissolution is

_____ (pastor) and _____ (church) agree to
request that the Presbytery of North Central California dissolve the Pastoral relationship that exists
between them with the following terms:

TERMS OF DISSOLUTION

1. Financial Terms

- a. Salary to be paid \$ _____
- b. Housing arrangements/allowance _____
- c. Compensation for unused vacation days to be paid _____
- d. Provision for repayment of any loans/shared equity _____
- d. Other provision: _____
- e. Other provision: _____
- f. Other provision: _____
- g. Other provision: _____

TOTAL FINANCIAL PACKAGE \$ _____

FINANCIAL ARRANGEMENTS (how and when monies will be paid) _____

2. Logistical Arrangements

Date pastoral duties will terminate

__/__/__

Date of final Sunday

__/__/__

Date of separation

__/__/__

Date all property returned and office vacated

__/__/__

Other provisions _____

3. Other Terms

BOP benefits to be paid through this end date

__/__/__

(NOTE: the BOP does not pro-rate, even for one day)

Expectations regarding computer(s), phone _____

b. Date for congregational meeting: _____

c. Date of notice to congregation: _____

ECCLESIASTICAL TIMELINE

Date of Vitality in Ministry Commission vote on terms and dismissal: _____

Date for congregational meeting: _____

Date of notice to congregation: _____

We the undersigned have negotiated this agreement in good faith and have every intention of being faithful in fulfilling it. This completed document will be sent to the Communications and Data Manager at the Presbytery cdmanager@nccpresby.org. An Adobe document will be generated and sent out for digital signatures. All signatories will be automatically sent a signed copy of the document.

Approved by the Session of _____ Date _____

Signed _____ Date _____

Clerk of Session

Signed _____ Date _____

Pastor

Date approved by Congregation _____

Recorded by _____ Role _____

Date approved by Vitality in Ministry _____

Recorded by _____ Role _____