

ST. DAVID'S EPISCOPAL CHURCH

Agenda: April Meeting of The Vestry

April 23, 2025

Location: Vestry Conference Room, St. David's Episcopal Church

In attendance: John Crow, Bunny Neible, JC Sanders, Matt Carlberg, Peni Ellis, Joe Sanchez, Rick Patrick, John Fitzpatrick, Clare Knapp, Melanie Moore, Mity Myhr, Colby Simpson
Clergy: Chuck Treadwell and Hope Benko
Staff: Jim Lamm

Vestry Meeting Agreements

1. *Keep Jesus between us.*
 2. *Equity of voice.*
 3. *Speak your truth.*
 4. *Be fully engaged, lessen distractions.*
 5. *Communicate with compassion. When things become difficult, turn to wonder.*
 6. *Presume positive intent.*
 7. *Begin and end on time.*
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- I. Opening of Compline
- II. Call to Order
- III. Clerk's Report – JC Sanders
 - Review of Minutes of the March Vestry Meeting: The minutes were approved as submitted.
- IV. Treasurer's Report – Bunny Neible
 - March/Q1 Financials
 - i. Operating checking was reviewed
 - ii. \$762,375 Robinson Estate Gift (Organ Repair/Replace)
 - iii. General accounts receivable reviewed
 - iv. Pledge giving was reviewed
 - v. Total grants were reviewed, and the Lucas grant made the full grant payment of \$76,341.64
 - vi. Hospitality revenue was reviewed
 1. Room rental is lower as we have not received SxSW payments yet and catering event did not occur
 - Q1 Revenues are right on budget at this time.
 - Q1 expenses are below budget at this time of year
 - Q1 Department Expenses Below 25% of Budget
 - i. Exceptions
 - Adult Formation - Eckhart Series
 - Big Hearts Volunteer Dinner (March)
 - Cesar Chavez Mariachi Band
 - ii. Misc expenses reviewed

- 1. Bishop Cortinas' Pectoral Cross was paid for with donations
 - iii. Facility repairs were reviewed
 - iv. Reviewed some expenses that are offset by revenue, such as SxSW security is offset by the event's revenue.
- March ended in a surplus of \$84,410.70
- We are in deficit by \$11,216.98, down from \$197,453.33 last year to date.
- Questions and discussion for the audit that will happen later this year.
 - i. The auditor will present information to the Finance Company. The Vestry members are encouraged to attend the presentation made by the auditor.

Finance Committee Update

Parking garage news - an increase in parking has been noticed

Watch the trend to see if we should renegotiate the contract if the parking continues at this rate.

The stewardship report was reviewed

Good news, 10 new pledges totaling \$40,000

The Director of Stewardship was not invited to this meeting, but could be invited to come and discuss pledges in a future meeting.

V. Jr. Warden's Report – Matt Carlberg

Facilities Report

- Windows in East Bethell Hall - SpawGlas is working with Glass House to secure a lane closure permit, which has been the delay.
- Handrail for steps up to the Chancel area in Historic - Restorhaus' best option is to go in the crawlspace (literally) from Grace Chapel and secure a support under the floor to secure the railing. They will be out after Easter to continue this work.
- Replacement of Blue Canopy over Entrance to Church - The canopy has been replaced! The cost of the canopy (\$12,230) was covered by a generous donation from an anonymous parishioner.
- Lighting Repairs - During the canopy replacement, the lights above it, that illuminated the "St. David's Episcopal Church" words on the building, were replaced. The lights had been corroded. The electrician replaced the lights on the wood deck as well. The light fixtures were donated from a church in Lakeway. St. David's covered the cost of the labor for installation. The lights in the garage stairwell that are missing or broken due to vandalism will be replaced with new ones that are vandal-resistant. An electrician will look into installing a light to remove the shadow on the pulpit in the historic church caused by the hanging light.
- Landscaping Committee - The landscaping committee has been busy now that spring is here.
- ABC has cut back the weeds and plants around the historic church as well.

- Vending Machine in Holy Grounds - We have received many requests from staff and visitors for a vending machine since Holy Grounds is closed, and more internal/external events are happening in the building. In the coming week, a Coke vending machine will be placed in Holy Grounds, just inside the doors from the main lobby. The machine is cashless and will be filled and maintained by Coca-Cola. Not enough use is projected to make it a significant source of income for the church, it is there more for the convenience of guests and visitors. It will have 5 soda and 2 water (Dasani and Smart Water) options.
- A discussion was held regarding upcoming decisions regarding the surface lot and awning over the handicap parking spots.

VI. Rector's Report

- Staff Updates - none to be given at this time
- Kudos to staff and clergy for Holy Week - Holy Week participation was up 20% year over year
- Month of May/Malawi
 - i. Chuck will be out of the office for the majority of the month of May for the Clergy gathering, personal vacation, and travel to Malawi.
 - ii. Warm Heart International reports that Tom Gebhard is looking to step down from heading the organization.
- Update on Garage & Hospitality Marketing Taskforce
 - i. Gustavo Lomas has joined the task force. He has marketing experience.
 - ii. Regular meetings with staff are happening, and a plan is expected to be shared soon.
 - iii. The task force is working to create a plan and budget for increasing marketing of our facilities.
- Project 32 Update
 - i. Members have asked to commit to regular meetings.
 - ii. H&R report will be shared with the Vestry and Project 32 committee when it is made available, possibly in May or early summer.
 - iii. Vestry will send two representatives to the conference, John Fitzpatrick and Jim Lamm.

VII. New and Old Business

- Jr. Warden Election: Motion - Senior Warden nominates Rick Patrick to fulfill the Office of Jr. Warden for the remaining 2025 term. The motion was seconded and passed.
- Review of meeting with Rev. Canon Faulstich
 - i. Process
 1. The transition minister has been appointed
 2. Support from the Diocese will be provided throughout the process

3. Committees needed - profile committee and search committee
 - a. Profile must be completed first - timeline should be completed by Fall 2025
 - i. Melanie Moore volunteered for profile committee
 - b. Search committee (12 people, not to include Senior Warden) - 6 to 12 months commitment, may include travel.
 - c. Most likely will not need an interim Rector because of the timeframe Fr. Chuck's has provided for his departure
 - d. Talking points for the Vestry will be sent from Fr. Chuck.
- ii. Base Camp email - communication and information set-up for the Vestry members
 - Review Committee Assignments – JC Sanders will share with Vestry members
 - Open Vestry position
 - i. The Vestry brainstormed several names. Joe Sanchez will reach out to the Vestry's first choice.
 - Fr. Chuck gives the Vestry permission to meet on May 28th in his absence.

VIII. Upcoming Dates (Full calendar of events at [St. David's Calendar](#))

- April 24: Trinity Center, Barbara Jordan Fundraising Event
- April 27th: World Music Encounters: Soundscapes of Japan, 5p.
(Final show of 24-25 season)
- May 1st: Starry Nights, Camp Allen fundraising gala, 6:30p.
- May 21st: Finance and Exec Committee, 6p and 7p.
- May 28th: Vestry Meeting, 6:30p

IX. Close of Compline – Chuck

Vestry Meeting Dates (*Vestry Conference Room, time: 6:30-8:30p. unless noted*)

Month & Date	Vestry	*Finance (Bunny Neible)	*Stewardship (Eric Malnassy)
May	May 28 th	May 21 st	May 7 th
June	June 25 th	June 18 th	June 4 th
July	July 23 rd	July 16 th	?
August	August 27 th	August 20 th	August 6 th
September	September 24 th	September 17 th	September 3 rd
October	October 29 th	October 15 th	October 1 st
November	November 19 th	November 17 th	November 5 th
December	December 17 th	December 10 th	?
January	January 28 th		

*Vestry Members are encouraged to attend. Please drop the Chair an email if you plan on attending. Prior to all Wednesday meeting dates, join for dinner together in Sumners' Hall, 5p until meeting time.

Vestry Members (*by End of Term*)

2025	2026	2027
John Crow	Matt Carlberg	John Fitzpatrick
Peni Ellis	Meg Erskine	Clare Knapp
Rick Patrick	Bunny Neible	Melanie Moore
Joe Sanchez	Dan Salter	Mity Myhr
	JC Sanders	Colby Simpson