

# ST. DAVID'S EPISCOPAL CHURCH

**Agenda: August Meeting of The Vestry**

**August 27, 2025: 6:30p**

**Location:** Vestry Conference Room, St. David's Episcopal Church

In attendance: John Crow, Bunny Neible, JC Sanders, Rick Patrick, Matt Carlberg, Dan Salter, Melanie Moore, Laura Hernandez, Meg Erskine, Mity Myhr, John Fitzpatrick, Joe Sanchez, and Colby Simpson

Clergy: Chuck Treadwell

Staff: Jim Lamm

Guest: Mary Rose

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## Vestry Meeting Agreements

1. *Keep Jesus between us.*
2. *Equity of voice.*
3. *Speak your truth.*
4. *Be fully engaged, lessen distractions.*
5. *Communicate with compassion. When things become difficult, turn to wonder.*
6. *Presume positive intent.*
7. *Begin and end on time.*

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- Opening of Compline – *Father Chuck*
- Clerk's Report – *JC Sanders*
  - Approval of June meeting minutes
  - Motion, seconded, minutes approved. Laura abstained from the vote.
- Treasurer's Report – *Bunny Neible*
  - July Financials

### Statement of Activities (Income Statement)

Monthly Report as of July 31, 2025, Seven Months (58.3%) of the Operating Year  
NET SURPLUS (DEFICIT)

(\$35,382.37) – Actual 2025 July	\$ 34,249.31 – Prior 2024 July
\$80,114.21 – Actual 2025 YTD	(\$206,841.30) – Prior 2024 Actual YTD

Foundation Support (\$63,495) and Foundation Support for 2025 to Support the Year's Deficit (\$95,245) were received in June.

### Statement of Financial Position (Balance Sheet)

Provides an understanding of financial health, the ability to meet obligations, and overall worth.  
Monthly Report as of July 31, 2025

Total Assets = Total Liabilities + Fund Balances + Temporary Restricted  
\$17,386,431.42 = (\$10,335.16) + \$12,033,565.02 + \$5,363,201.56

- Three-year budget and Planning Subcommittee
  - The Budget Working Group members met on August 12, 2025, and completed an initial line-by-line review of the 2026-2028 expenses budget worksheets prepared by staff members. Budget Working Group meetings will be scheduled in September to continue and complete detailed expenses budget worksheets and justification reviews.
  - Summaries of these meetings will continue to be shared with the Finance Committee Members and the Executive Committee Members; the Vestry will be provided an update at Vestry meetings.

- Audit update
  - Bauer & Company has completed the St. David's Church audit. Bauer & Company staff will present the audit and findings at the September Finance Committee Meeting, Wednesday, September 17, 2025, 6:00 pm, Vestry Conference Room. Vestry members are invited and encouraged to attend this presentation.
- Allison Marshall Estate: Motion for Exception to Vestry Gift Acceptance Policy for Unrestricted Gifts
 

Recommendation from the Finance Committee based on the updated estimated value of the gift. Given the impact of the loss of parking garage lease income on the Church budget, the Finance Committee recommends that the Vestry approve an exception to the Vestry Gift Acceptance Policy of Unrestricted Gifts for the Allison Marshall Estate gift, retaining the full amount in the operating budget, with the previously approved portion designated to Landscaping unchanged.

Discussion:

  - Clarification was made that this only applies to this one-time gift. It is not recommended to change the Vestry Board policy.
  - Motion approved. Laura abstained from the vote.
- Jr. Warden's Report – *Rick Patrick*
  - Facilities Report
    - An electrician is working on the lighting and microphones in the Historic Church
    - Floor replacement completed in the Vestry Room
    - The handrail design needs to be redesigned, as the current design is not feasible.
    - Additional report regarding office changes, updates, and window fixing.
- Rector's Report – *Father Chuck*
  - Bishop Ryan's Visit – Sunday, October 12<sup>th</sup>
    - Large group for confirmation
    - Formation hour at 10 AM to share updates
    - Preside over the 11:15 AM service and possibly lunch with the Vestry.
  - Vestry Christmas Party – December 13<sup>th</sup>
  - September schedule - Father Chuck will be out of the office several times through the month.
  - Rex Hunt added St. David's to the list to support rebuilding in the flood area of Kerrville.
  - Met with Hospitality Committee - the committee is working to implement the ideas and plans to prepare for the open house event.
  - Landscape committee - Gay is stepping down as chair, and Louise stepped up as chair. The work is continuing as planned.
  - Migration of Dignity went very well, with many visiting clergy providing liturgy in the church. It was beautiful and nicely attended. It is important for St. David's to be a part of these events, especially because of our proximity to the detention center.
  - St. David's had a float in the Pride Parade last weekend.
- New and Old Business
  - Motion to establish The Chuck and Chris Treadwell Medal for Public Service – *Mary Rose, Community Engagement Committee*
    - The Points of Light Foundation, a part of AmeriCorps, has indefinitely paused the Presidential Volunteer Service Award (PVSA) and
    - St. David's has been a certifying organization for PVSA for eighteen months, during which three medals were bestowed to recognize extraordinary volunteer service in the community.

*It is recommended that,*

- St. David's continues the tradition of recognizing volunteer service among our community, both members and non-members of the Church, by establishing and maintaining a volunteer service award program with the same award criteria as the PVSA to be named *The Chuck and Chris Treadwell Medal for Public Service.*

- The volunteer service program will be administered through the Community Engagement Committee of the Vestry and annually funded through the Community Engagement and Outreach budget. The current annual estimated cost is \$750. Program materials and criteria will be developed and maintained by the Community Engagement Committee and St. David's Community Engagement staff.
- Requested to be a budget item as a line item to continue each year.
- Vote approved.
- See supporting attachments – PVSA FAQ and Sample Citation language
- Vestry meeting structure (Rector search agenda)
  - Vestry will go into Executive session to discuss the Rector search. Church staff will be excused from the meeting during this time.
- Motion to Ratify the Election of Tom Maher to Trinity Center Board of Directors – *Matt Carlberg*
  - Motion does not need a second. Motion approved.
- Profile Committee update – *Melanie Moore*
  - Parish survey will be launched Sunday, Sept. 7th, online and paper version, with staff survey happening the same two weeks.
  - Date in early October for an online meeting to review results.
- Date for Vestry Retreat at Tyrolia will be added to the September agenda to decide on date and location.
- HR&A Report – Joint session with Vestry and Project 32 Committee, 7:30p.
  - Consider and determine our nonnegotiables for the land.
  - Consider the church's mission and duty to the community.
  - Take-away is to wait for the market to recover before starting any further development of St. David's properties on the church block and Next-to-New retail space. (3-5 year window)
  - Jim will send the full report to Vestry members.
- Upcoming Dates (Full calendar of events at [St. David's Calendar](#))
  - August 31<sup>st</sup>: New series – *Joining the Episcopal Church*, Sundays, 10a.
  - September 17<sup>th</sup>: **Executive Committee, 5p.**
  - September 17<sup>th</sup>: Finance Committee – Audit Presentation (Joint Finance/Vestry), 6p.
  - September 17<sup>th</sup>: Feast of The Holy Cross, 7p.
  - September 24<sup>th</sup>: September Vestry Meeting (Rector Search Agenda)
  - October 12<sup>th</sup>: Bishop Ryan's visit
  - October 19<sup>th</sup>: Parish Focus Group: Rector Profile Survey, 10a., Sumners
- Close of Compline – *Father Chuck*

#### Vestry Meeting Dates (*Vestry Conference Room, time: 6:30-8:30p. unless noted*)

Month & Date	Vestry	Finance (Bunny Neible)	Stewardship (Eric Malnassy)
September	September 24 <sup>th</sup>	September 17 <sup>th</sup>	September 3 <sup>rd</sup>
October	October 22 <sup>nd</sup>	October 15 <sup>th</sup>	October 1 <sup>st</sup>
November	November 19 <sup>th</sup>	November 12 <sup>th</sup>	November 5 <sup>th</sup>
December	December 17 <sup>th</sup>	December 10 <sup>th</sup>	
January	January 21 <sup>st</sup>	January 14 <sup>th</sup> (Combined)	

Vestry Members are encouraged to attend. Please drop the Chair an email if you plan on attending. Prior to all Wednesday meeting dates, join for Evening Prayer in Grace Chapel at 5:15p followed by dinner in Sumners' Hall at 5:30p.

#### Vestry Members (*by End of Term*)

2025	2026	2027
John Crow	Matt Carlberg	John Fitzpatrick
Peni Ellis	Meg Erskine	Clare Knapp
Laura Hernandez-Ehrisman	Bunny Neible	Melanie Moore

Rick Patrick	Dan Salter	Mity Myhr
Joe Sanchez	JC Sanders	Colby Simpson