

ST. DAVID’S EPISCOPAL CHURCH

Agenda: June Meeting of The Vestry

June 25th, 2025: 6:30p

Location: Vestry Conference Room, St. David’s Episcopal Church

In attendance: John Crow, Bunny Neible, Matt Carlberg, Peni Ellis, Dan Salter, Melanie Moore, Colby Simpson, Laura Hernandez, Meg Erskine, Mity Myhr, John Fitzpatrick, Joe Sanchez, Clare Knapp

Clergy: Chuck Treadwell

Staff: Jim Lamm

Vestry Meeting Agreements

1. *Keep Jesus between us.*
 2. *Equity of voice.*
 3. *Speak your truth.*
 4. *Be fully engaged, lessen distractions.*
 5. *Communicate with compassion. When things become difficult, turn to wonder.*
 6. *Presume positive intent.*
 7. *Begin and end on time.*
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- Opening of Compline – *Father Chuck*
- Clerk’s Report – *Melanie Moore (in JC Sanders’ absence)*
 - Approval of May meeting minutes, with a few minor edits. Laura abstained from the vote.
- Treasurer’s Report – *Bunny Neible*
 - May Financials
 - Statement of Activities (Income Statement)
 - Monthly Report as of May 31, 2025, Five Months (41.6%) of Operating Year
 - NET SURPLUS (DEFICIT)
 - | | |
|--------------------------------|--|
| \$211,736.58 – Actual 2025 May | (\$ 44,002.37) – Prior 2024 May |
| \$121,122.94 – Actual 2025 YTD | (\$134,598.25) – Prior 2024 Actual YTD |
 - In May, Foundation Support (\$98,673.00) and Foundation Support for 2025 to Support the Year’s Deficit (\$95,624.00) were received.
 - Statement of Financial Position (Balance Sheet)
 - Provides an understanding of financial health, the ability to meet obligations, and overall worth.
 - Monthly Report as of May 31, 2025
 - Total Assets = Total Liabilities + Fund Balances + Temporary Restricted
 - \$17,263,749.69 = (\$128,884.85) + \$12,156,497.75 + \$5,236,136.79
 - Metropolis Monthly Financial Reports
 - St. David’s is receiving a monthly Garage Statement of Revenue and Expenses and a separate monthly Surface Lot Statement of Revenue and Expenses.

At the June 18, 2025, Finance Committee Meeting, detailed Metropolis Net Garage Revenues, January – May 2025, were reviewed.

- Summary – Revenue Comparisons 2025 to 2024
- Transient Revenue – \$32,581 Down
- Parking Apps Online Revenue - \$17,952 Up (Parking Apps Not Available in 2024)
- Monthly Revenue (Contract Parking) - \$5,234 Down
- Three-year budget and Planning Subcommittee
 - i. Multi-year budget planning group; meetings on Wednesdays to focus on expenses of staffing and payroll first, staff prepare 3-year budget worksheets in July, all expenses at Aug 20 budget/finance comm meeting; revenue side to follow
- Audit update
 - i. Bauer & Company is expected to complete the 2024 audit in July
 - ii. The Finance Committee will review in its July meeting.
- Motion to designate Allison Marshall's estate gift.
- The generous gift of \$93,584.56 was received from the Estate of Allison Marshall.
- In review and accordance with the St. David's Episcopal Church and St. David's Church Foundation Gift Acceptance Policy of Unrestricted Gifts, the Finance Committee makes the following motion.
- Recognizing Allison Marshall's leadership, commitment, and vision for the St. David's Episcopal Church Campus Landscaping and the Landscape Committee, the Finance Committee moves that the Vestry consider the extent to which her generous gift can be used in the Operating Fund to grow the ecological and natural beauty on the hill.
- Motion does not require a second because it is from committee.

Discussion:

- Per gift acceptance policy – first \$25K to church, designated by vestry, balance split 50/50 between church and foundations operating endowment fund (\$59,292.28)
- How best to recognize and honor the value this bequest has for us, talked about where Allison's passions were, and budget issues, in her position as Jr Warden in her work on the church landscaping committee.
- Vote and motion carried unanimously; Laura abstained from the vote.
- Jr. Warden's Report – *Rick Patrick* – Rick absent due to bicycle accident.
 - Facilities Report - top priority is getting front doors working properly. The floor in the Vestry room will be replaced next month. The Vestry meets in Crail in July.
- Rector's Report – *Father Chuck*
 - Malawi Update
 - i. Shared updates from most recent visit. Wash and change rooms have double girls attendance.
 - ii. Tom Gebhard is stepping down and working with fellow board members to find his replacement.

- Bishop Alinafe Visit – Sunday, August 10th will preach to the congregations; perhaps a meeting/fundraiser at the Austin Club for dinner on Saturday, Aug. 9; not sure if he'll be allowed to come, has not yet received a visa for the visit.
- Project 32/HR&A update
 - i. HR&A is finishing their report; John, Jim, John F, and Chuck have been in meetings with the company.
 - ii. Jim and John F at Denver Gift of Place conference. Question: What is the moral obligation of this parish on this block? How might we make the most impact on the most people? Needs to be income-producing AND needs to be morally sound.
- Staff is stable – no update there
- Next to New – flooded with the last rain; elevator should be back in operation Friday
- Day School – that board is working to clean up the minutes, going through files (boxes) sorted, and make sure compliant with the new bylaws
- New and Old Business
 - Adoption of SDDS Board of Director Election
 - i. Vestry ratifies election
 - 1. Reverend Kristen Braun will be the director and a voting member. Kay Terrell is Head of School, Edith Roman is Finance. The board members are Ashley Piper, Ann Jenkins, Sandy Boone, Lauren Pooley, Stacey Ball, and Peni Ellis.
 - ii. Motion, second, and approved.
 - iii. Mity asked if Day School minutes can be kept in the Archive
 - Trinity Center applied for a grant to be a cooling center, but it went to another group; Trinity's board voted to pay for cooling center and services ourselves (est. \$60K) it opens Monday, 6/30; can go other places for emergency funds if needed.
 - Phoenix Reasonover – doing their clinical pastoral education at Trinity Center this summer.
 - Profile Committee update – *Melanie Moore*
 - i. John and Melanie will give a brief parish update on 6/29 at 10 a.m.
 - ii. Profile Committee will use the Vestry blog for updates, with a QR code in the bulletin
 - iii. Motion, second, and vote approved \$2,865 quote from Holy Cow Consulting for the parish survey and interpretation, committee training, and the Pulse (staff) survey and interpretation.
 - Rector search timeline and parish communications
 - i. John formed the Celebration Committee, co-chairs are Ann Jenkins and George Zwicker
 - ii. Discussion of Search and Transition committees; there will be an application process for the Search Committee
 - Motion: Fund 2025 Rector transition budget
 - i. Funding for all committees will be presented as one total (vs piecemeal as costs are incurred) and will go through the Finance Committee.
 - July Meeting
 - i. Discussion of whether or not to have a meeting in July. Decision left pending.

- Upcoming Dates (Full calendar of events at [St. David's Calendar](#))
 - June 25th: Nativity of St. John the Baptist, 5:15p., Grace Chapel
 - June 29th: Vestry Update on Rector Transition, 10a., Sumners
 - July 16th: Finance Committee Meeting, 6p. (Exec pending Vestry decision)
 - July 23rd: Vestry Meeting, 6:30p (tentative – pending Vestry decision)
 - August 10th: Bishop Alinafe's visit
 - October 12th: Bishop Ryan's visit
 - October 19th: Parish Focus Group: Rector Profile Survey, 10a., Sumners
- Close of Compline – *Father Chuck*

Vestry Meeting Dates (*Vestry Conference Room, time: 6:30-8:30p. unless noted*)

Month & Date	Vestry	Finance (Bunny Neible)	Stewardship (Eric Malnassy)
July	July 23 rd	July 16 th	
August	August 27 th	August 20 th	August 6 th
September	September 24 th	September 17 th	September 3 rd
October	October 22 nd	October 15 th	October 1 st
November	November 19 th	November 12 th	November 5 th
December	December 17 th	December 10 th	
January	January 21 st	January 14 th (Combined)	

Vestry Members are encouraged to attend. Please drop the Chair an email if you plan on attending. Prior to all Wednesday meeting dates, join for Evening Prayer in Grace Chapel at 5:15p followed by dinner in Sumners' Hall at 5:30p.

Vestry Members (*by End of Term*)

2025	2026	2027
John Crow	Matt Carlberg	John Fitzpatrick
Peni Ellis	Meg Erskine	Clare Knapp
Laura Hernandez-Ehrisman	Bunny Neible	Melanie Moore
Rick Patrick	Dan Salter	Mity Myhr
Joe Sanchez	JC Sanders	Colby Simpson