



Job Title	Lakeview Kids Team Lead
Reports to	Pastor of Next Generation Ministries
Direction of Others	Lakeview Kids Team Members
Created Date	8.13.2024

GENERAL SUMMARY

The purpose of the Lakeview Kids Team Lead is to provide direction, hospitality, and leadership to children, their adults, and Lakeview Kids' team members on Sunday mornings. The Team Lead will be Lakeview's forward-facing leader on Sunday mornings both in the lobby and within the Lakeview Kids discipleship area. The Team Lead is responsible for connecting with new families & children and welcoming those who are already established at Lakeview Covenant. Working collaboratively with the Pastor of NextGen Ministries, the Lakeview Kids Team Lead will ensure significant, safe, and thoughtful discipleship takes place on Sunday mornings for pre-school through elementary age children.

ESSENTIAL JOB DUTIES/RESPONSIBILITIES

Provide a reliable, consistent, and hospitable presence on Sunday mornings for kids and parents on Sunday mornings in the church lobby and Lakeview Kids discipleship areas.

Provide hospitable introductions and clear guidance to new families with preschoolers through children in fifth grade so they are able to find their classes.

Collect contact information from new families on Sunday mornings and deliver information to Pastor of Next Generations Ministries.

Provide oversight, support, accountability, and resources for Lakeview Kids Team Members as needed.

Assist in recruiting and planning quarterly outreach and discipleship events for Lakeview Kids.

Communicate regularly with Pastor of Next Generations Ministries in regards to Sunday morning ministry needs, updates, and Lakeview Kids' children & families.

Provide essential leadership, in partnership with the NextGen Pastor, in the planning, recruiting, training, and follow through of Summer Adventure Camp.

Additional miscellaneous office tasks and responsibilities as needed

EDUCATION REQUIREMENTS AND PREFERENCES

High School diploma or equivalent

A disciple of Jesus that has proven leadership skills and a passion for children and their spiritual growth

Committed to excellence and will pursue this in the programming and the execution of all areas.

Commitment to the ministry, mission and vision of Lakeview Covenant Church and an alignment with the Affirmations of the Evangelical Covenant Church

Willing to abide by and live into the Lakeview Covenant Church Behavioral Covenant.

EXPERIENCE

2-5 years Children's Ministry experience professionally or as volunteer

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Strong communication skills and ability to connect with children, parents and adult volunteers socially, personally and spiritually in small and large group settings.
- Excellent organizational skills
- Must be able to relate hospitably over the phone and in-person with all types of people

WORK ENVIRONMENT

Church office and classroom setting

Remote work optional

COMPENSATION/TIMELINE

15 hours per week

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job.