



Job Title	Lakeview Kids Director
Reports to	Pastor of Next Generations Ministries
Direction of Others	Lakeview Kids Volunteers
Created Date	March 2, 2026

GENERAL SUMMARY

The Lakeview Kids Director provides leadership, direction, and oversight for Lakeview Kids ministry (preschool through 5th grade), including children, their families, and volunteer teams. This role is responsible for creating engaging discipleship environments, equipping and developing volunteer leaders, and engaging parents so they are able to support the spiritual formation of their children. Working under the supervision of the NextGen Pastor, the Lakeview Kids Director advances Lakeview Covenant Church’s vision to Love, Follow, and Bless by cultivating meaningful faith formation experiences and strengthening intergenerational relationships within the church community.

KEY RESPONSIBILITIES

- Leads and oversees all Lakeview Kids weekly ministry environments (preschool–5th grade), ensuring they are safe, engaging, and aligned with Lakeview’s theology, mission, and vision.
- Recruits, trains, schedules and develops volunteer leaders with the goal of building a healthy, collaborative, and sustainable volunteer culture.
- Develops and maintains ministry plans, calendars, and systems that support consistent and effective weekly and seasonal programming.
- Builds strong relationships with parents and caregivers, providing communication and opportunities that support their participation in the spiritual formation of their children.
- Provides leadership for key ministry events throughout the year, including outreach events, discipleship experiences, and Summer Adventure Camp in partnership with the NextGen Pastor.
- Collaborates with the NextGen Pastor and church staff to ensure alignment with Lakeview’s overall ministry vision and priorities.

REQUIRED QUALIFICATIONS

- Demonstrated personal faith in Jesus Christ and a lifestyle consistent with that faith.
- Theological and missional alignment with the Evangelical Covenant Church.
- Minimum of 2 years of leadership experience in children’s ministry, education, or a related field.
- Ability to effectively recruit, lead, and develop, and multiply volunteers.
- Strong organizational, communication, and relational skills.
- Ability to lead both independently and collaboratively.
- Experience developing ministry systems, volunteer teams, or discipleship environments.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Strong leadership and team development skills.
- Ability to organize, prioritize, and manage multiple responsibilities.
- Effective verbal and written communication skills.
- Ability to teach and communicate effectively with children and adults.
- Ability to take initiative and follow through with responsibilities.
- Ability to lead through influence and collaboration.

WORK ENVIRONMENT & SCHEDULE

Work is performed primarily in a church office and classroom environment. The role involves regular interaction with children, families, volunteers, and staff. This is a part-time position requiring 24-28 hour per week. Regular Sunday morning presence is required. Additional hours include weekday office time, volunteer coordination, preparation, and leadership of scheduled ministry events throughout the year. Some evening and additional weekend hours may be required for special events.

COMPENSATION

Hourly pay commensurate with experience. This is a part-time, non-benefited position.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job.