

# Early Childhood Enrichment Teacher Position Trinity Lutheran Church

## Introductory Statement

Trinity Lutheran Church extends its mission of “Serving in Christ’s love and sharing the Good News” by offering Early Childhood Enrichment classes in a safe, caring environment throughout the school year.

## Qualifications

An Early Childhood Enrichment Teacher candidate must have a sense of call and a passion for ministry with young children and their families that is grounded in an appreciation of ELCA Lutheran theology. This person should possess good communication skills with both children and adults. Experience caring for young children and some educational background in teaching are preferred. Commitment comes from an understanding of God’s love for us and God’s desire for us to make the Good News of Jesus Christ come alive for each child and family. A willingness to grow in faith in this position as the ministry of Trinity evolves is a requirement.

## Responsibilities

A teacher of Early Childhood Enrichment classes at Trinity Lutheran Church will encourage, inspire, and nurture children and their families in the love of God; share a commitment to the Church of Jesus Christ and the priesthood of all believers; and use prayer as a key component of their ministry.

### Early Childhood Enrichment Teacher responsibilities include:

1. Develop, plan, and implement a developmentally appropriate curriculum, working collaboratively with their co-teacher.
2. Keep an accurate set of weekly lesson plans for the curriculum.
3. Daily set up, clean up and room maintenance which includes creating an age appropriate and safe environment.
4. Create an environment which includes positive daily interactions with children and utilizes positive, redirection-type discipline.
5. Stay current in first aid techniques and CPR certification, WI Mandated reporting.
6. Hours of work: (September – May, following the ECASD school calendar)
  - **Music and Movement** (a parent and child class):  
*Wednesdays*, 10:30-11:30 A.M. Face-to-face Student Class Time  
Additional 1 hour for planning, set-up, and clean-up
  - **Come and Play** (a drop off program)  
*Tuesdays* 9:15 – 11:15 A.M. Face-to-Face student class time (with an option to add a 12:15-2:15 class if enrollment dictates)  
Additional 2 hours for planning, set-up, and clean-up  
*Thursdays* 9:15 – 11:15 A.M. Face-to-Face student class time (with an option to add a 12:15-2:15 class if enrollment dictates)  
Additional 2 hours for planning, set-up, and clean-up

## **Work Relationships**

### **Early Childhood Enrichment Teacher shall:**

1. Establish effective relationships with children and their families, fostering and growing a spirit of Christian community.
2. Work cooperatively with Early Childhood Enrichment co-teachers to plan, set up, clean up and share classroom responsibilities.
3. Work cooperatively with all staff to enhance existing ministries and develop new ones to reach an ever growing and dynamic population within and beyond Trinity.

## **Accountability**

The teacher will work cooperatively and receive support from the Early Childhood Enrichment Coordinator who will uphold you in prayer. Furthermore, the ECE Coordinator will strive to assist you in reaching your full potential as you grow in faith and contribute to Trinity's goals for outreach and family ministry. The pastors and staff pledge their support and will work cooperatively with you. Opportunity for review and goal setting will take place on an annual basis with the ECE Coordinator.