



Parent Handbook

Good Shepherd Lutheran School

Established 1981

1133 Reston Avenue
Herndon, Virginia 20170
703-437-4511

www.gslcvapreschool.org
preschool@gslcva.org

Senior Pastor:	Pastor Jotham Johann, Esq.
Assisting Pastor:	Pastor Gary James
Director:	Sarah Brazell

Statement of Purpose

Good Shepherd Lutheran School was established in 1981 as an important part of the ministry of Good Shepherd Lutheran Church, a member of the Lutheran Church—Missouri Synod. The student body includes children of the congregation, children from other faith communities, and children from families who claim no faith community. Its purpose is to help preschool children and their families grow in their relationship with God through faith in Jesus Christ. In response to the love of God, the school encourages them, by word and by example, to lead lives of praise to God and generous service toward others.

Administrative Organization

The day to day operation of the school and the direct supervision of the teaching staff are performed by the school Director.

Parents should address any concerns about their child to either their child's Lead Teacher or the Director. Parents should refrain from discussing issues regarding their child in front of other children and parents. Staff members will not discuss specific students or their families with other parents. Such concerns should only be heard by the Director. Concerns about individual school staff members should also only be brought before the Director. Please address all questions about school policy or issues first to the Director; she will bring them before the Pastor and the School Advisory Team if appropriate.

The School is governed by the Pastor and the School Advisory Team, which is made up of church members, some of whom are also school families, and school parents who support our ministry. It is the responsibility of the Advisory Team, in consultation with the Pastor and the School Director, to set school policy. They also serve as a liaison between the congregation and the School to ensure that the mission of the congregation is promoted to school families, and that the governing policies reflect the mission and values of the congregation.

Enrollment Policy

Good Shepherd Lutheran School welcomes *all* students of any race, color, national and ethnic origin, with all rights, privileges, programs, and activities generally made available to students at our school. Good Shepherd Lutheran School does not discriminate on the basis of race, color, national and ethnic origin in administration of our educational policies, athletic and other school administered programs.

All children meeting the age requirement, as defined by the School Advisory Team, are eligible for enrollment, provided the school can meet the needs of the child. We celebrate the development of *each* child, and welcome *all* children to our Christ-centered program. However, we cannot guarantee that we can adequately serve children with certain special needs or physical impairments.

If at any time the School Advisory Team determines that we cannot adequately meet the needs of a child, we reserve the right to remove that child from our program. We will at the same time do all in our power to refer the family to a program that will meet the child's needs. Our decision will be made in the spirit of Christ's love for that child and in consideration of the gifts He has given us.

If parents seek admission to Good Shepherd for their child diagnosed with blood-borne pathogens, a pre-enrollment conference including the child's parents and physician, the classroom staff, and the Director will take place to provide protection for the child and other children in the program. They will decide if any limitations will be necessary on the child's activities at school. The highest standards of cleanliness are maintained.

Staff Qualifications

The staff of Good Shepherd Lutheran School is experienced and well-trained. Some of our staff members are also members of Good Shepherd Lutheran Church, and all staff members are committed Christians. Parents have shared numerous testimonials over the years about the positive influence our staff has had in building their child's character.

All staff members have college/graduate degrees, or have completed some college coursework. Staff members participate in continuing education by attending early childhood workshops and seminars throughout the school year and receive instruction in annual in-house training sessions. Staff members are required to have an up-to-date CPR/First Aid Certification, which is renewed every 2 years. School staff members are required to submit an updated TB test/screening (every other year) and the annual Virginia Health Form signed by a doctor (every year). All school staff and School Advisory Team members complete a criminal background check (every five years).

Our Goals for your Child at Good Shepherd

Effective early childhood education must include the development of the whole child. Our program is designed to meet the needs of your child spiritually, emotionally, socially, intellectually, and physically.

At Good Shepherd, we want your child to see themselves as a valuable person loved and individually celebrated by God and by others. We strive to maintain a Christian atmosphere in our classrooms at all times—in the warm greeting the teachers give each child at the beginning of the day, as the teacher and children pray about an illness or a new baby in the family, or by a hug that expresses love and forgiveness when a child has needed to be reminded of acceptable behavior. A child who feels loved by God and by others is better equipped emotionally to meet the challenges of life. He or she is free to develop into the unique child that God created him or her to be.

At Good Shepherd, we encourage our students to express themselves through art, music, dramatic play, movement, language and outdoor play.

We seek an atmosphere of Christian love, to learn to take turns, to share time and materials with others, to respect teachers and classmates, to show concern for the needs of others, and to resolve conflicts justly and peacefully. We believe that one of the most important ways to develop positive social behavior is through guided cooperative play at preschool.

Our goal is that your child will grow intellectually through interactions with materials and equipment designed to stimulate their interest in God's wonderful world. Books, blocks, puzzles, manipulatives, sensory table, cooking, music, art and circle time conversations are all used to foster intellectual growth. Pre-reading and number concepts are integrated into all of our program areas using our curriculum below. Language skills are of special importance in early childhood education. Experiences are provided

to allow your child the opportunity to practice and perfect oral language; to share ideas with a group and to listen to others; to dramatize a story; to rhyme sounds and songs; and to use puppets and finger plays.

Lastly, we strive to provide an environment where your child can develop both large and small motor skills. Outdoor play exercises muscles, improving your child's physical well-being. During inclement weather, we set up climbing equipment indoors and encourage cooperative games. Art, puzzles, manipulatives, blocks, and practice at writing all help to develop fine motor skills and eye-hand coordination.

Our Program at Good Shepherd

Hours of Operation

GSLS is open from 7:30AM-6PM, Monday-Friday. We offer many scheduling options within those hours to fit your care needs, schedule, and budget. Refer to the "Class Offerings and Rates" sheet for specifics.

Curriculum

The curricula used at Good Shepherd includes a rich combination of many resources. We use Abeka Bible, Heggerty Reading, and Handwriting Without Tears. These materials relate to the experiences of the young child while our teaching staff provides Christian guidance. Our goal is to help children discover for themselves God's love in Christ as they learn about the world around them.

Daily Routine

Students enrolled in Before Care will meet in the Gathering Space between 7:30AM-9AM. At 9:00 AM, students arrive in their classrooms, where they wash their hands, use the restroom, and put away their belongings. By 9:15, we come together in the Gathering Space for a time of singing and a Bible lesson. After this, children are escorted to their classrooms to begin their academic day.

During circle time, the teachers also lead the children in prayer for each other, for family members, and to praise and thank God for His many blessings. Children are encouraged to pray aloud if they feel comfortable doing so. Our staff strives to model caring Christian behavior in the classroom and in all school activities at all times.

While learning can happen anywhere at any time, our curriculum materials are mainly being used between 9-11:30 AM. Be sure to arrive in time for your child to get the best experience possible. Children will eat lunch in their classroom, and end the morning outside, weather permitting.

Children staying for full day care will transition to a 90 minute rest time, where they will be able use blankets, pillows, and calm toys. While they do not have to sleep, they will need to remain on their cot quietly.

Children staying for Aftercare and Late Aftercare will enjoy an afternoon snack, some fun activities, and outside time until they are picked up.

Chapel & Music

The children and staff participate in a weekly Chapel service on Wednesday mornings led by Lead Pastor Johann, Pastor James, and various staff. Children hear a Bible lesson, sing songs, and pray with others. Our interactive Music program, also once a week, teaches your child many wonderful songs and gives them the opportunity to practice movement and select simple instruments to enjoy. We will also learn basic musical notation and rhythm.

Field Trips

Children in our program will participate in various trips and in-house events each year. The visits are planned to complement our Units of Study, such as a trip to Frying Pan Park in the fall. We rely on parents to drive to these events. Field Trips/events are noted on your child's monthly class calendar. All classes and their families participate in our year-end Family Day Picnic event, often scheduled at a nearby park.

Playground

Children typically spend at least 1 hour each day on the playground or at indoor play in the large Multi-purpose area during inclement weather. On the playground, children have the opportunity to play with their classmates on our large playscape, ride trikes and cars on the paved path, sandbox play, and other gross motor activities. **For the safety of all children, the playground and Multi-purpose area are provided only for enrolled students during their class hours.**

Conferences

Formal Parent/Teacher Conferences will be held in January either at school or via telephone. **Classes will remain in session** so that parents can meet with their child's Lead Teacher while their child is in school. Phone Conferences are held in late fall so that teachers can keep parents informed of their child's progress at school. However, **you may at any time schedule a conference with either the Lead Teacher or the Director.** When children are arriving or leaving each day is not a good conference time, as our focus is on greeting and dismissing each child but we are always willing to set aside a more appropriate time.

Arrival

Before Care drop-off will take place in the Gathering Space. Regular morning drop-off will take place at your child's classroom door. **Please sign your child in using the iPad in the front lobby.**

- **Before Care:** Students enrolled in Before Care may arrive starting at **7:30 AM**.
- **Regular Drop-Off:** All other students may arrive between **9:00–9:15 AM**.

For safety, doors will remain locked until 9:00 AM and will be locked again at 9:15 AM. If you arrive outside this window, please use the doorbell, and a staff member will let you in.

Dismissal

- At 1PM, half-day children will be dismissed from the playground or the Multipurpose Area, dependent on the weather.
- At 3PM, standard day children will be dismissed from their classroom.

- Between 3:30-6PM, children may be dismissed from the aftercare room, playground, or Multipurpose Area. There will be a sign out front to denote where aftercare children are at that time.
- No matter when your child is dismissed, you **MUST** sign them out on the tablet by the front door. Once you have picked up your child, GSLS is **NO LONGER** responsible or liable for them.

Only persons that you authorize to do so may pick up your child at the end of the day. This authorization must be in writing and signed by a parent. You must either have this person listed on your **Emergency Contact Form**, or **you must send in a note for that day signed by you**. For the safety of your child, **we simply will not release your child to anyone, even a relative or another school family, without your written permission.**

We ask that you be **on time** to pick up your child at the end of their scheduled time. Teachers need to clean-up and prepare for the next school session, and young children worry when their caregiver is late. **Please call the School Office (703-437-4511) if you will be late. Children will be brought to the School Office for pick-up.** The Director wishes to be available to all teachers and preschool families during dismissal times, so your prompt arrival is deeply appreciated. We will excuse the first time you are late during the school year. You will be asked to sign in at the office at that time and whenever you are late. After the first excused late arrival, there will be a flat \$20 charge, payable upon arrival, for the first 5 minutes. After 5 minutes, you will be charged \$2/minute. This is to cover the cost of staff staying past their scheduled time. Parents, caregivers, or carpoolers who continually arrive after the dismissal time will be asked to meet with the Director.

School Calendar & Bad Weather Provisions

The School year at Good Shepherd Lutheran School does **not** follow the Fairfax County Public Schools calendar. See our own School Calendar that will be distributed.

For the safety of our school families and staff, we **do** rely on Fairfax County to determine the closing or delays of schools during inclement weather. If FCPS needs to close quickly (for whatever reason) during the morning hours, you will need to pick up your child up as soon as possible. For the safety of the children and our staff, we may need to cancel, delay, or dismiss classes throughout the school year if necessary. Parents and caregivers will be notified by email, text message alert, and through the Procure App. Please feel free to call the office if you are in doubt about the weather conditions and closures. Our school policy is not to make up or provide refunds for missed school days due to bad weather and other events.

Parent-Teacher Communication

We use the **Procure app** as our primary method of communication. Through Procure, you can message your child's teacher, receive important updates, and enjoy photos from your child's day.

For privacy and consistency, teachers do not share personal phone numbers or email addresses. Please communicate either through the Procure app or via your teacher's **school email address**.

Phone calls to the school will be answered by the Director, as teachers have limited availability to speak on the phone during the school day. If a message needs to be relayed to your child's teacher during class hours, the Director will ensure it is passed along promptly.

Snack & Lunch

Morning snack routines may vary by teacher. In some classes, students bring their own daily snack; in others, families take turns providing snack for the whole class. Please check with your child's teacher to confirm their procedure. Children staying for Aftercare will need to bring their own afternoon snack.

All students—both half-day and full-day—must bring a packed lunch from home. Please send ready-to-eat items, as we are unable to heat food. If your child's lunch needs to be kept cold, include an ice pack in their lunchbox. **Be sure to clearly label all lunchboxes and containers with your child's name** to ensure they are returned to the correct student.

For the safety of all students, **peanut and tree nut products (including Nutella) are strictly prohibited** in every classroom due to severe allergies. If your child brings a snack or lunch item containing these allergens, it will be replaced with a school-provided substitute, and a note will be sent home as a reminder.

We ask that any snacks that are intended to share are pre-packaged to ensure food safety. Home-made items are strongly discouraged, but may be approved on a case-by-case basis. Please check with your child's teacher and/or the Director before you provide a home-made snack for the class.

Birthdays

We celebrate birthdays (including summer birthdays) during snack time. Feel free to bring a treat to share with the class, being mindful of any allergies. No peanut/tree nut products are permitted.

Please note: In consideration of children's feelings, we ask that you not put birthday party invitations in children's school bags or hand them out to parents at school unless your child's entire class is invited. **Otherwise, please mail them or deliver them off of school grounds.**

Potty Training

We do allow non-potty trained students to join us at GSLS in our younger classes (age 3 and below). Non-potty trained students are defined as children who wear diapers/pull-ups, have multiple accidents per week, or are unable to use the bathroom without minimal help from an adult. A "non-potty trained" fee will be added to your monthly tuition, dependent on how many days per week your child attends. Once a child has met all these requirements, the non-potty trained fee will be removed the following month.

When your child is ready to begin potty training, we will work closely with you to mirror the routines and strategies you use at home. While our teachers and staff can offer tips, suggestions, and encouragement, potty training is most successful with active parent involvement. **We cannot potty train a child without consistent support and follow-through from home**, but we will gladly partner with you to make the process as smooth as possible.

Health & Safety

Your child's health is important to us. The state of Virginia requires that a health form signed by you and a physician, documenting your child's immunizations and physical exam, be on file in the School Office **prior to your child's first school day**. **Children will not be admitted to class for any reason without the**

signed/completed form. The Health Department examines our student health forms at the start of each School year. The form is in the School Office or you may download the four-page form: **MCH 213 G. A NEW HEALTH FORM IS REQUIRED EACH YEAR FOR YOUR CHILD TO ATTEND CLASS. If your child requires an EPI-Pen, our Special Authorization for the Administration of Medication form must be completed, signed (by parent & physician) and submitted by the first day of School.**

Please keep your child home if he or she has had a fever within the past 24 hours, a cloudy nasal discharge, a persistent cough, a cold fewer than 4 days old, is very tired and lethargic, or has symptoms of a communicable disease or head lice. **Please notify the School Office at once if your child is diagnosed with a communicable disease or head lice.**

Children will be sent home if they have a temperature of 100.4 degrees Fahrenheit or higher. They are not to return until they are fever-free for 24 hours.

Cleaning Protocols

Classroom surfaces, toys, equipment, and toilets will be cleaned and disinfected as required. Custodial services will disinfect the classrooms surfaces, restrooms, and school wing surfaces every evening. Ionizers are operational in the school wing.

Teachers and Staff

Frequent handwashing is required throughout the day. Teachers and staff will stay home if they are sick.

Students

Students will be required to wash their hands in the classroom upon arrival. Increased handwashing throughout the school day will be needed as they move from one activity to another. This includes our policy of handwashing prior to eating or drinking, after toileting, after outdoor activities, etc.

Child Abuse and Neglect: The staff of Good Shepherd Lutheran School will report all cases of suspected child abuse and neglect to the appropriate authorities.

Crisis Management: A Crisis Management plan for the school in the event of major emergencies is in place. "Quick exits" and "quick sits" drills for fire and other emergency situations are conducted regularly (at least 10 per school year) for all classes. The Fairfax County Health Department and the Fire Marshall inspect our facility and records twice yearly. The school is not responsible for accidents or emergencies beyond our control (i.e. weather, terrorism, war, etc.).

In the case of a medical emergency, 911 will be called and your child may be taken by EMS vehicle to the nearest medical facility. Every effort will be made to notify you. The Director or a school staff member will travel with your child in the event that you are not available.

The school staff is not at any time or under any circumstances responsible for supervising your child outside of his or her specified class hours and days. Good Shepherd Lutheran School shall not be held liable for interaction between children and/or staff outside of class hours and days.

School staff members are not permitted to transport children to or from school, or to drive children on field trips, except in emergency situations.

Liability coverage with Church Mutual Insurance Company is maintained for each child and the school staff by the congregation of Good Shepherd Lutheran Church. A copy of this policy is on file in the School Office.

Allergies

Please be sure that you have listed all your child's allergies on the form when you registered your child. If you need to update this information, please notify the Director IMMEDIATELY so that the necessary precautions can be put into place.

In the case of certain severe allergies, including food allergies, every effort will be made by our staff to keep the environment at school safe for the child. With severe food allergies, this may involve posted signs, limitations on food items brought into the building and food served at snack time. Parents and caregivers will be informed of these limitations. **Teachers will personally inspect the unopened box and the listed snack ingredients each day.**

In order for any precautions to be put into place that would involve a change our policies at school, a food allergy must be documented by a physician. The Director will decide if a change in policy is warranted, and what the change will be and how it will be carried out.

Please note: Despite our efforts, we cannot guarantee that our environment will at all times be free of allergens for your child. We rely largely on the cooperation of informed parents and other adults, so we cannot completely control what items come into the school. Other activities occur in the building outside of school hours, and though our policies are posted, we cannot be responsible for what is brought into the building during these times. If you have any questions or concerns on this matter, please speak to the Director.

Medications

GSLS staff will NOT dispense medications of any kind, except for Epi-Pens in emergency situations.

What to Wear

Please dress your children in comfortable play clothing that is washable. Clothing should be appropriate for the weather, as we go outdoors most every day. Don't forget to send a winter coat, boots, mittens, and a hat for snowy or bitter cold days. We do have a few extra hats and mittens here at school, but the children much prefer to wear their own things. **Please be sure to label all of your child's outerwear.**

Clothing should be easy for your child to remove and put back on for toileting purposes. Elastic waist pants work very well for this. Please do not send your child in belts and suspenders, or clothing with snaps and zippers unless they can **easily** master them without assistance. **School policy requires two staff members be present when a child is assisted for any reason with their clothing.** For the playground or walks, **shoes should be closed-toe with a rubber sole. Please DO NOT send your child to school in sandals or flip-flops as their feet are not protected from the playground mulch.** Clothing should not have any dangling strings or draw cords that can get caught when children run and climb. If your child wears a dress or skirt to school, please have them wear tights or shorts underneath.

New students enjoy selecting a school bag of their choice at Meet the Teacher Day (or their first school day). Please keep an extra set of clothing in a plastic bag, including underwear and socks, at all times.

You will want to change the clothing items with the seasons. Also, your child will receive a Good Shepherd Lutheran School t-shirt that your child may enjoy wearing on field trips or at any other time.

Toys/Items from Home

Except for items that may be needed temporarily to help ease your child's transition from home to school, we ask that others be left at home. If your child needs to bring a security item to school, help them to understand that it "will be waiting for them in their school bag" during class time or perhaps "the car when your school day has ended." Also, we ask that you do not bring toys from home. It is very difficult for young children to understand that an identical toy brought to school is not theirs. Of course, on your child's Sharing Day, he or she may enjoy bringing a special toy or item to share with the class at circle time. However, the treasured item will remain in the school bag until that time.

Our Expectation of Children

Our staff celebrates *all* children, and expects them to come to school and be themselves. There are times, however, when teachers need to guide a child on how to handle a situation. Every child needs to have limits set for behavior, in order to develop into a well-adjusted, self-disciplined adult. Until such time as the child is able to display inner control, and know his or her own limits, he or she looks to adults to set those limits and to teach appropriate behavior.

Our teachers expect acceptable behavior from every child, and the children usually try hard to meet this expectation. The teachers focus on getting to know each child individually, enabling them to assist in the child's learning of putting into practice acceptable classroom behavior. In applicable situations, this message is easily understood by most preschoolers, serving also as a reminder of our school policy. Please let the Lead Teacher know of **any** changes or problems at home that may affect your child's behavior at school.

Aggressive Behavior Policy

Aggressive behavior is the expression of negative feelings by a child through his or her hitting, kicking, biting, or in some other way trying to harm, physically or emotionally, another child or staff member. Aggressive behavior includes severe and repeated verbal abuse as well as cases of sexual harassment. Sexual harassment is the unsolicited attention given to a child or staff member by the offending child that is of a sexual nature. It is expressed physically or verbally, and is intended to degrade the recipient.

All incidents of aggressive behavior will be dealt with immediately by the classroom staff in a kind, but very firm, manner. In cases where there is or appears to be physical or psychological harm, the Director will be notified as well as the parents of all involved parties. We strive to maintain confidentiality whenever possible. Repeated offenses may result in the parent being called to remove the child from school for the remainder of the school day. The Director reserves the right, in consultation with the Pastor and the School Advisory Team, to dismiss a child from the program for continual, uncontrollable aggressive behavior.

The Separation Process

The process of separation from the parents as a child enters school is one of the most important experiences of a young child's life. In doing so, a child learns to feel comfortable with others and trust that his or her parents will return. Here are some suggestions for making it a successful experience for you and your child:

Using a positive approach in a calm voice, reassure your child that you will be back at the end of class time to hear all about his or her day!

Place an emphasis on what activities your child will be doing that day. Check your calendar for Units of Study, letters of the week, and other activities.

Don't hesitate to ask the teacher for help—she has lots of nurturing experience in this area!

Please feel free to call the school office (703) 437-4511 or reach out via the Procure App if you are concerned about your child. The office staff will be happy to check on your child and report back to you.

Financial Considerations

The Director or Office Assistant collects all tuition and fees. Financial procedures are handled by the Director.

Fees and Tuition are set by the School Advisory Team in accordance with the provisions of the school's annual budget. The budget is formulated by the Director each new fiscal year and submitted to the Team for approval. All siblings receive a 10% tuition discount.

The Registration fee covers all field trips, in-house programs, a subscription to "Happy Times" magazine for each child, and a school bag and T-shirt. The Activity Fee, based on the number of class days per week supplements the cost of classroom educational materials.

Tuition is based on the actual costs of operating the school. The tuition is a yearly amount, derived by computing the per-hour, per-child cost of the program. This yearly amount is then divided into 9 equal monthly installments, due on the first day of the month. The monthly tuition payment is due each month and is not based on the child's attendance. **You may hand your tuition check to any teacher or pay via Zelle*. If paying via Zelle, there is a 1% fee added to your monthly tuition, as that is what the bank charges the preschool to process these payments.**

If enrolling before August 25th, 2025, you will need to pay ½ month's tuition, which covers one week in August (the first week of school) and one week in June (the last week of school). If enrolling mid-year, ¼ month's tuition is due to cover the last week of school in June. This is non-refundable.

Your cooperation in paying your tuition on time (the 1st of the month) is greatly appreciated. **Late tuition payments (after the 10th of the month) will incur a \$25 fee.**

Children are to be enrolled for a full school term (or for the balance of the current school term if enrolled after September). The 2025-2026 school term is from August 25th, 2025 to June 5th, 2026.

The school reserves the right to dismiss a family from the program for reasons of non-cooperation, delinquency in payment of tuition and fees, or the inability of the child or parent to adjust to the school program, as determined by the Director, Pastor, and the School Advisory Team.

Families will be allowed to withdraw prior to the end of the School year for the following reasons:

1. Serious illness or accident of the child (a physician's letter is required).

2. Permanent transfer from the community (not home leave or vacation).
3. Lack of cooperation.
4. Mutual agreement between the family, the Director, the Pastor, and the School Advisory Team that the child's adjustment to school is unsatisfactory.
5. Delinquency in payment of fees.

IN ALL CASES OF WITHDRAWAL, EXCEPT FOR SERIOUS ILLNESS OR ACCIDENT OF THE CHILD PREVENTING THEIR SCHOOL ATTENDANCE AND DOCUMENTED BY A PHYSICIAN, the last month's tuition payment (June, 2026) WILL BE RETAINED. Also, thirty (30) day's notice of withdrawal is required, with the FOLLOWING month's full tuition payment. No other remaining tuition payments will be due. The Registration and Curriculum fees, payable upon the registration of each child for each new school term, is never refundable. August tuition, paid at Registration, may be refunded. June tuition will NOT be refunded.

Good Shepherd Lutheran School may need to make changes to our program, including class offerings, size, and age requirements, based on factors such as class enrollment and parental interest. Changes, additions, or deletions will be implemented after careful consideration of our program needs, with the approval of the Pastor and the School Advisory Team.

Financial Assistance

A limited amount of partial tuition Scholarships may be available to qualifying families. In order to be considered, parents must complete a financial statement and give specific reasons in writing why they are requesting tuition assistance. The decision to grant financial assistance to a family is made by the Director and the School Advisory Team Chair. These proceedings are kept strictly confidential.

Monetary gifts for the School Scholarship Fund come from donations given by the congregation of Good Shepherd Lutheran Church, families and friends of the school, and by Lutheran Church-Missouri Synod organizations.

***The staff of Good Shepherd Lutheran School welcome you to a new school year!
Please feel free to call (703) 437-4511 or stop by the school office with any questions, comments, or concerns you may have.***

Good Shepherd Lutheran School

1133 Reston Avenue
Herndon, Virginia 20170
(703) 437-4511
preschool@gslcva.org

Child's Name: _____

Child's Class Name: _____

Younger Enrolled Sibling: _____ (1 signed form per family)

Sibling's Class Name: _____

Thank you for completing this form and returning it to the School Office no later than:

August 29th, 2025

I have received and read the *Good Shepherd Lutheran School September 2025-2026 **Parent Handbook***. I understand and will support the school policies as written, and may personally speak with the Director if I have any questions or concerns.

Parent(s) Signature: _____
(One signature required)

Please print name: _____

Date: _____