

Centenary United Methodist Church
Organist & Associate Conductor
Job Description

The Organist & Associate Conductor is the primary instrumentalist of the church. This position will collaborate with the Music & Arts staff in the continual development of robust music programs for the church. This position reports to the Director of Music & Arts.

Responsibilities:

- Serve as primary organist for all services (excludes 9 am)
- Accompany all choirs
- In collaboration with the Director & Assistant, plan 11:00 am service and other services/events as needed
- In collaboration with the Director & Assistant, develop Music & Arts program/series offerings
- Curate and oversee maintenance of all musical instruments
- Provide oversight for sanctuary organ replacement project
- Conduct Centenary Choir and chamber choir when needed
- Manage and maintain music library and library volunteers
- Present two-three organ recitals annually
- Act as liaison for outside/contracted musical groups
- Assist in preparation of guest musicians, as needed
- First right of refusal for all weddings (with additional remuneration)

Qualifications:

- Undergraduate degree in Sacred Music or organ performance; Master's degree preferred.
- Well-developed command of organ repertoire, service playing, improvisation, accompanying, and sightreading.
- Minimum of 5 years' experience in the field.
- Ensemble conducting experience preferred.
- Familiarity with the United Methodist Church worship practices and liturgy a plus.
- Excellent interpersonal skills and proven leadership
- Strong organizational skills

The above statements are intended to describe the general nature and scope of work being performed by persons assigned to this classification. They are not intended to be construed as an exhaustive list of all duties, skills, and responsibilities required.

Full Time – EXEMPT

Sept 2025