# ADVENT BY *Candlelight*

## HOSTESS GUIDE

**Thursday, December 3 | 6:30-8:30pm**

St. Charles Parish | Borromeo Hall

Thank you for your enthusiasm and willingness to host a table at Advent by Candlelight.

### QUESTIONS?

Please email womensministry@stcharleshartland.org or contact Katie Fernholz at (608-658-1722).

### What is an Advent by Candlelight Hostess?

An Advent by Candlelight hostess prepares a table and provides a dessert for 7 guests who will join her at the Advent by Candlelight event on Thursday, December 3, 2026.

*A hostess may personally invite guests to join her table. If a table is not full, the Advent by Candlelight coordinators will prayerfully assign guests to their tables.*

***All guests must register online.*** *Please remind guests when they register online that they should specify your name as their table preference on the registration form.*



TABLE EXAMPLE

## SCHEDULE

**12-2pm or 5:45-6:15pm: Table Hostess Set Up**

**6:15: Hostesses Arrive**

6:30pm: Doors open

6:30-6:50pm: Fellowship and table viewing

7:00pm: Welcome and Prayer

7:10pm: Guest Speaker (Leslie O'Brien)

7:45pm: Advent Hymns and Prayer

8:30pm: Event Concludes

*Guests are welcome to continue prayer and reflection in the Adoration Chapel.*

### WHAT TO BRING

- Shareable dessert for your table
- Battery-operated candles (at least 4)

  *Due to insurance policies, real candles are not permitted.*
- Napkins for your table
- Advent centerpiece/decor for your table

  *Please note: decorations should be Advent-themed.*

### WHAT NOT TO BRING

- Christmas-themed or red/green decor
- Beverages (will be provided by the Women's Ministry)
- Non-battery (real) candles

*Thank you for honoring these requests and helping us keep the focus of the event on the coming of the Lord.*

### WHAT IS PROVIDED

- Table & chairs (seats 8)
- Tablecloth
- Plastic plates
- Plastic cutlery
- Beverages and cups

St. CHARLES

*The Catholic Community of Hartland*