

St. Charles Parish School - School Commission

Minutes



October 22, 2024

Attendance

Meeting Logistics

Chair: Paul Fry
Vice Chair: TBD
Time: 6:00 PM

Date: October 22, 2024

Location: STEM Lab

Commission Members:		Ex Officio Members:		Additional Guests:	
Name		Name		Name	
Elly Beede	0	Dan Garvey (Principal)	X		
Amy Coraggio	X	Father Ken (Pastor)	0		
Alicia Dougherty	X	Diane Grolemond (Faculty Rep)	X		
Brian Endres	X	Allison Caswell (Advancement Officer)	X		
Nick Faleris	X	David Burns	0		
Paul Fry	X				
Amy Galati	X				
Scott Sobstad	X				
John Stellmacher	X				

St. Charles Parish School Mission Statement

St. Charles Parish School in Hartland, Wisconsin nourishes and grows a vibrant Catholic community committed to innovation, responsiveness and compassion as it prepares and challenges students in their intellectual, spiritual and moral lives.

1. Opening Prayer - 6:03pm, A. Galati
2. Approval of Minutes
 - a. Motion to approve - A. Galati
 - b. Second to approve - B. Endres
 - c. [September Minutes](#) approved for publication
3. Principal's Report (D. Garvey)
 - a. Staffing
 - i. Cindy Hince hired for part time office position
 - b. Upcoming school events
 - i. Trunk or Treat 10/25
 - ii. Pep rally 10/28
 - iii. Halloween parade & parties 10/31
 - iv. Book Fair Nov. 1-7
 1. Galactic theme
 2. "Egg-stronaut" collaborative project kick-off
 3. Student groups that span all grade levels formed to write story and plan "safe landing"
 - v. Church Recess
 1. Re-started on 10/2
 2. Students can give up outdoor recess for quiet prayer
 3. Repeats every other week
 - vi. P/T conferences link was sent this week (Google appts.) - 11/4, 11/5
4. Advancement Director update (A. Caswell)
 - a. 10 tours already this fall, trending upward (4 are current parishioner families)
 - b. If all current 3K students re-enroll for 4K, 4K will be full for next year
 - c. 162 new households registered since January

5. Home & School Update (A. Caswell)
 - a. Trunk or Treat - 10/25, starts @ 5:55pm
 - b. Next HSA mtg. 10/29
 - c. Corn Hole Showdown 11/16
 - d. Mom's Favorite Things 12/10
 - e. Jingle Shop 12/4
6. Old/New Business
 - a. Cornerstone III Kick-off
 - i. \$3.7 M goal
 - ii. School goal: raise \$250K over 5 years
 - iii. Planning Social evening for school parents/families
 1. Fri. Nov. 15
 2. Tour Borromeo, CGS, classroom spaces, etc.
 3. Kick-off fundraising efforts
 - b. Admissions Process (3 & 4K) Follow Up
 - i. Reconsider strategies to retain families 4K to 5K
 - ii. Compare 3K/4K tuition to other schools' tuition rates
 - iii. Ultimate goal for families is active engagement in Parish life (attending church, donations, volunteering)
 - iv. Explore enforcing parishioner discount to a greater degree
 - c. Family Engagement Policy
 - i. Work on possible draft
 - ii. N. Faleris, A. Galati, B. Endres
7. Next Meeting: Tuesday, November 19th - Plan on Exec. Session for tuition exploration
8. Closing Prayer - 7:48pm, Glory Be

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