

# St. Charles Parish School - School Commission

## Minutes



December 17, 2024

### Meeting Logistics

**Chair:** Paul Fry  
**Vice Chair:** TBD  
**Time:** 6:30 PM

**Date:** December 17, 2024

**Location:** Rectory

### Attendance

Commission Members:		Ex Officio Members:		Additional Guests:	
Name		Name		Name	
Elly Beede	X	Dan Garvey (Principal)	X		
Amy Coraggio	X	Father Ken (Pastor)	X		
Alicia Dougherty	0	Diane Grolemond (Faculty Rep)	0		
Brian Endres	X	Allison Caswell (Advancement Officer)	0		
Nick Faleris	X	David Burns	0		
Paul Fry	X	Father Ariel (Assoc. Pastor)	X		
Amy Galati	X				
Scott Sobstad	X				
John Stellmacher	X				

### **St. Charles Parish School Mission Statement**

St. Charles Parish School in Hartland, Wisconsin nourishes and grows a vibrant Catholic community committed to innovation, responsiveness and compassion as it prepares and challenges students in their intellectual, spiritual and moral lives.

1. Opening Prayer - 6:44pm, Fr. Ken
2. Approval of Minutes
  - a. Motion to approve - E. Beede
  - b. Second to approve - N. Faleris
  - c. [November Minutes](#) approved for publication
3. Principal's Report (D. Garvey)
  - a. Enrollment
    - i. Re-enrollment began today, 12/17
    - ii. 46 already of 341 eligible already re-enrolled
    - iii. In January, enrollment opens for one week for new students of current families
    - iv. Projected enrollment for 2025-26 = 380-390
  - b. Open items
    - i. Exciting energy at school prior to Christmas and vacation
    - ii. New verbiage within FACTS to facilitate family engagement
      1. To encourage volunteerism, stewardship, participation in Parish life for families receiving parishioner discount
      2. Annual report, FACTS and back to school meeting will highlight financial obligation of school families
      3. Develop strategies to encourage giving
      4. Communicate with Parish Finance Council to include Playground donations and School Gala in giving record
  - c. Archdiocese Superintendent Visit - Ed Foy
    - i. Dec. 6 tour of St. Charles
    - ii. Commended St. Charles programs, decisions, growth
4. Advancement Director update (A.Caswell)
  - a. Re-enrollment
    - i. E-mails went out 12/17 at 8am
    - ii. Check Spam folder if not received
    - iii. Re-enrollment is due by January 10 to determine available spots in each grade prior to new family enrollment period beginning on January 15.

- b. Open House
  - i. Sun Jan 12, 10am-12:30pm
  - ii. Seeking volunteers
  - iii. Sign-up information in this week's Rundown email.

5. Home & School Update (A. Caswell)

- a. Father/Daughter Dance
  - i. Saturday, February 1
  - ii. Save the date - Registration will open in mid-January

6. Old/New Business

- a. Gala Paddle Raise Discussion

7. Next Meeting: Tuesday, January 21st

8. Closing Prayer - 7:37pm, Fr. Ariel

22334750.1