

# St. Charles Parish School - School Commission

## Minutes



November 19, 2024

### Meeting Logistics

**Chair:** Paul Fry  
**Vice Chair:** TBD  
**Time:** 6:00 PM

**Date:** November 19, 2024

**Location:** STEM Lab

### Attendance

Commission Members:		Ex Officio Members:		Additional Guests:	
Name		Name		Name	
Elly Beede	X	Dan Garvey (Principal)	X		
Amy Coraggio	X	Father Ken (Pastor)	0		
Alicia Dougherty	X	Diane Grolemond (Faculty Rep)	0		
Brian Endres	X	Allison Caswell (Advancement Officer)	0		
Nick Faleris	X	David Burns	0		
Paul Fry	X				
Amy Galati	X				
Scott Sobstad	X				
John Stellmacher	0				

### **St. Charles Parish School Mission Statement**

St. Charles Parish School in Hartland, Wisconsin nourishes and grows a vibrant Catholic community committed to innovation, responsiveness and compassion as it prepares and challenges students in their intellectual, spiritual and moral lives.

1. Opening Prayer - 6:05 - A. Galati
2. Approval of [October Minutes](#)
  - a. Motion to approve - A. Galati
  - b. Second to approve - B. Endres
  - c. October Minutes approved for publication
3. Principal's Report (D. Garvey)
  - a. Teacher faith formation
    - i. New program through Franciscan at Home (per the Archdiocese)
    - ii. St. Charles teachers begin on 12/2 in-service day and will complete on 2/21 in-service day
    - iii. Consists of short reads, videos, and discussion questions
    - iv. Staff will be in small groups to work through the program
    - v. Two Tracks of program
      1. The Mission of Catholic Schools and the Role of the Teacher (12/2)
      2. Christ: His Person and Works (2/21)
  - b. Archdiocese's Superintendent Visit - Ed Foy
    - i. December 6
    - ii. First visit to St. Charles since he became Superintendent in 2023
  - c. Advent Concert (3K-8th)
    - i. December 12 @ 6:30pm
    - ii. In Church
  - d. Living Nativity
    - i. December 20
    - ii. 10:30am

4. Advancement Director update (A. Caswell)

- a. Re-enrollment
  - i. Begins Tuesday, December 17
  - ii. Enroll through tuition portal, FACTS
  - iii. Families have until Tuesday, January 14 to submit their enrollment packet
- b. New family applications
  - i. Open on Wednesday, January 15
  - ii. Currently enrolled families will be able to apply a week prior
  - iii. The process worked well last year to help us anticipate how many spots would be open in each grade level.
- c. Open House
  - i. Sunday, January 12 from 10am-12:30pm.
  - ii. Save the date to be greeter/tour guide, please save the date
  - iii. Volunteer sign-up link will be emailed out in December
- d. Jingle Shop
  - i. Begins Wednesday, December 4
  - ii. In need of more items for all ages, especially for fathers
  - iii. Please bring in donated items by Wednesday, November 27

5. Home & School Update

- a. No HSA meeting in December
- b. Next meeting Tuesday, January 7
- c. Bags Tournament will tentatively be rescheduled for sometime this winter--Stay tuned for more information.
- d. Mom's Favorite Things gift exchange
  - i. Tuesday, December 10 at 6 p.m.
  - ii. In STEM Room
  - iii. Sign-up link will be in the Rundown soon

6. Old/New Business

- a. Gala Paddle Raise
  - i. Very successful Paddle Raise last year (\$130K)
  - ii. Upcoming Gala in February
  - iii. Currently considering Paddle Raise goal options:
    - 1. Paying down school construction (new classroom) debt

- 2. Endowment/Investment for teacher compensation
    - 3. Secure entry/Office renovation - can't begin until Parish debt is retired, per Archdiocese
  - b. Cornerstone III
    - i. P. Fry to share script for Cornerstone promotional video
  - c. Executive Session (2 Topics)
- 7. Next Meeting: Tuesday, December 17th - 6:30pm @ Rectory
- 8. Closing Prayer - 7:52pm

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