

# St. Charles Parish School - School Commission

**Minutes**



**February 18, 2025**

Attendance

**Meeting Logistics**

**Chair:** Paul Fry  
**Vice Chair:** TBD  
**Time:** 6:00 PM

**Date:** February 18, 2025

**Location:** STEM Room

**Commission Members:**

**Ex Officio Members:**

**Additional Guests:**

Name		Name		Name	
Elly Beede	0	Dan Garvey (Principal)	X		
Amy Coraggio	X	Father Ken (Pastor)	0		
Alicia Dougherty	X	Diane Grolemond (Faculty Rep)	0		
Brian Endres	X	Allison Caswell (Advancement Officer)	0		
Nick Faleris	0	David Burns	0		
Paul Fry	X				
Amy Galati	X				
Scott Sobstad	X				
John Stellmacher	X				

## **St. Charles Parish School Mission Statement**

St. Charles Parish School in Hartland, Wisconsin nourishes and grows a vibrant Catholic community committed to innovation, responsiveness and compassion as it prepares and challenges students in their intellectual, spiritual and moral lives.

1. Opening Prayer - 6:04pm (A. Galati)
2. Approval of Minutes
  - a. Motion to approve - B. Endres
  - b. Second to approve - S. Sobstad
  - c. [January Minutes](#) approved for publication
3. Principal's Report (D. Garvey)
  - a. Enrollment
    - i. 385 enrolled for 2025-26
    - ii. 7 pending
    - iii. Waitlist for 3K all day, 4K, 5K, 1st, 3rd
  - b. School Office/Secure Entrance
    - i. Currently reviewing drawings from architect
    - ii. Tentative rendering will be ready this week
    - iii. Paddle Raise @ 2/22 Gala will raise funds for Office/Secure entry
4. Advancement Director update (A. Caswell)
  - a. Gala Fundraiser Auction
    - i. Saturday 2/22/25
    - ii. 221 tickets sold
    - iii. Raffle tickets due by Thursday
    - iv. Auction Items will be available to preview later this week on Givesmart app
  - b. New Staff member - Lucca Kenyon
    - i. Communications & Stewardship Coordinator
    - ii. Previously employed for Office for World Missions, Archdiocese
    - iii. Experience in Communications and content creation

5. Home & School Update (A. Caswell)
  - a. School Supply Boxes for next year - orders will be available April/early May
  - b. Butter Braids Sale 3/10-31, est. pick up April 8
  - c. Mother/Son Bowling @ Sussex Bowl - Sunday, May 18 - Registration in early May
6. Old/New Business - Executive Session
7. Next Meeting: Tuesday, March 18th
8. Closing Prayer 7:15pm (J. Stellmacher)

22334750.1