

St. Charles Parish School - School Commission

Minutes



April 22, 2025

Meeting Logistics

Chair: Paul Fry
Vice Chair: TBD
Time: 6:00 PM

Date: April 22, 2025

Location: STEM Lab

Attendance

Commission Members:		Ex Officio Members:		Additional Guests:	
Name		Name		Name	
Elly Beede	0	Dan Garvey (Principal)	X		
Amy Coraggio	X	Father Ken (Pastor)	0		
Alicia Dougherty	X	Diane Grolemond (Faculty Rep)	X		
Brian Endres	0	Allison Caswell (Advancement Officer)	X		
Nick Faleris	X	David Burns	0		
Paul Fry	X				
Amy Galati	X				
Scott Sobstad	0				
John Stellmacher	X				

St. Charles Parish School Mission Statement

St. Charles Parish School in Hartland, Wisconsin nourishes and grows a vibrant Catholic community committed to innovation, responsiveness and compassion as it prepares and challenges students in their intellectual, spiritual and moral lives.

1. Opening Prayer - 6:06pm, A. Galati
2. Approval of Minutes [March Commission Meeting Minutes](#)
 - a. Motion to approve - A. Galati
 - b. Second to approve - P. Fry
 - c. Approved for publication
3. Principal's Report (D.Garvey)
 - a. Enrollment
 - i. 388 current enrollment for next year
 - ii. 4 more applications in-process
 - iii. On track for 2025-26 budget assumption number, 390 enrollment
 - b. Office/Secure entry/Cafeteria construction approved by Archdiocese
 - i. June 12 start date
 - ii. Planning quick move between end of school and construction start date
 - iii. Currently determining where to store boxes and furniture during summer
 - iv. Received quote for parking lot security gate
 - c. Pope Francis' passing
 - i. Fr. Ariel praying with school for the next 2 weeks
 - ii. Students learning rituals and procedures surrounding Pope's passing
 - d. Upcoming Events
 - i. Spring Concert 5/1
 - ii. VIP Day 5/2
 - iii. Teacher Appreciation Week 5/5-5/9
 - iv. Living Rosary 5/ 6 - 1pm, Families invited
 - v. Archdiocesan site visit for Exemplary Recognition 5/7
 - vi. All-school Mass May Crowning - Intention mass for Deborah Acker 5/8
 - vii. Dedication of library in honor of Deborah Acker, "Our Lady, Seat of Wisdom Library" 5/8
 - viii. Spring Musical 5/16-17

4. Advancement Director update (A.Caswell)
 - a. Enrollment for next year currently 388
 - i. Lake Country Referendum that did not pass led to a recent uptick of interest
 - ii. May potentially recruit another 3-4 students for next year
 - b. Home & School Report
 - i. Mother-Son Bowling event 5/18, registration due this Friday
 - ii. VIP Day 5/2 - RSVP requested as soon as possible
 - iii. School Supply Boxes - order deadline 7/1

5. Old/New Business
 - a. Annual Mission Statement Review
 - i. Philosophy is centered around Innovation, Responsiveness, and Compassion
 - ii. St. Charles school community is living out its mission
 - iii. Mission Statement continues to suit St. Charles well, as per review by Admin. and Commission members
 - b. Continue work on Annual Report
 - c. Gaga Pit in-the-works, currently determining pad materials and logistics

6. Next Meeting: Tuesday, May 20 - 6pm

7. Closing Prayer - 6:54pm

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