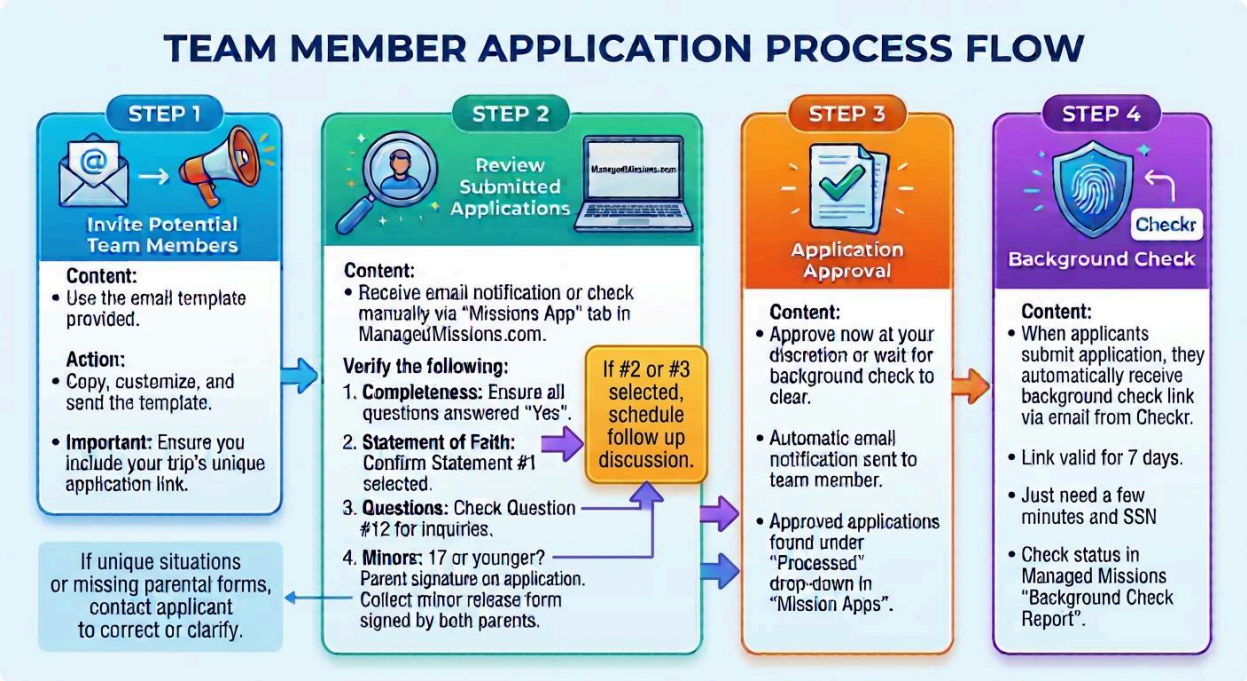
Adding Team Members to Managed Missions



Here are the quickest ways to fix and prevent formatting issues as you use this template.
Mac: Press Cmd + Option + Shift + V
Windows: Press Ctrl + Shift + V

Subject: Your Next Steps for the Amazon Outreach Team!

Hello,

I am so excited to hear about your interest in serving the forgotten people of the Amazon River!

To get your journey started, please complete the following steps:

1. Submit Your Application

[PASTE UNIQUE APPLICATION LINK HERE]

- **Legal Name:** Ensure your name is entered *exactly* as it appears on your passport (first, middle, and last) to avoid airline boarding issues or costly ticket change fees. If you don't have a passport yet, use your current legal name. If your name recently changed, use the name on your active passport or renew it immediately.

- **Finances:** Once submitted, you can pay your $250 deposit by going to the **Fundraising** tab and selecting **Pay for My Trip**.
- **Fundraising:** To create your personal tax-deductible donation link, use the **Public Profile** tab.

Note: Once approved, your Managed Missions account will serve as your main trip hub for payments, flight details, fundraising links, and updates.

2. Complete Your Background Check

- Check your email for a background check link sent via **Checkr** upon submitting your application.
- The link is valid for **7 days** and takes only a few minutes to complete (have your SSN ready).
- *Exemptions:* If you are under 18 or have completed an Amazon Outreach background check within the past 12 months, you can ignore the Checkr email.
- If your link expires, please let me know so I can send a new one.

3. Submit Passport Documentation

- Email me a clear photo of your passport information page.
- **Validity:** Your passport must be valid for at least **6 months** beyond your trip return date.
- **Need a passport?** Apply immediately through the U.S. Department of State. If your trip is less than 3 months away, we recommend using an expedited service like ABRIGGS.

4. Apply for Your Brazilian eVisa

- U.S. citizens require a Brazilian eVisa for entry (valid for 10 years).
- Step-by-step instructions are available on the Amazon Outreach Resources page and in our instructional video guide.

5. Prepare for the Journey

I will share our team training schedule shortly. In the meantime, please review the attached trip overview and check out these helpful videos:

- Until All Have Heard
- A Typical Day on the Amazon
- Amazon Boat Tour

Please feel free to reach out if you have any questions along the way!