### FIRST PRESBYTERIAN CHURCH (FPC)

#### PRIVACY POLICY

FIRST PRESBYTERIAN CHURCH OF SAN ANTONIO is committed to maintaining robust privacy protections for its users. Our Privacy Policy ("Privacy Policy") is designed to help you understand how we collect, use and safeguard the information you provide to us and to assist you in making informed decisions when using our service. If you have any questions, you may call us at (210) 266-0215, or contact us <u>here.</u> Please note, we do not display our email addresses on this site for increased security measures.

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#### I. DEFINITIONS

#### FOR THE PURPOSES OF THIS PRIVACY POLICY:

• You (referred to as "you" or "user" in this Agreement) means the individual or user accessing or using the service, or the company, or other legal entity on behalf of which such individual is accessing or using the service, as applicable.

• Company (referred to as either "First Presbyterian Church ", "FPC", "fpcsanantonio.org", "the church", "the company", "we", "us" or "our" in this Agreement) refers to First Presbyterian Church of San Antonio, 404 N. Alamo St. San Antonio Texas 78205.

• Affiliate means an entity that controls, is controlled by or is under common control with a party, where "control" means ownership of 50% or more of the shares, equity interest or other securities entitled to vote for election of directors or other managing authority.

• Account means a unique account created for you to access our service or parts of our service.

• Website refers to First Presbyterian Church, accessible from https://fpcsanantonio.org or any of its online/media platforms and/or internet presence.

• Service refers to the usage of, interaction in any capacity with, and/or linking to, our website or online platforms.

• Country refers to: Texas, United States

• Service Provider means any natural or legal person who processes the data on behalf of the church and its services. It refers to third-party companies or individuals employed by the company to facilitate services, to provide the services on behalf of the church, to perform maintenance, updates, redesigns, implementation or upgrades of necessary functions and operations related to the service or to assist the church in analyzing how the service is used.

• Third-party or Third-Party Social Media Service or Social Media refers to any website or any social network website through which a user can log in or create an account to use the service, or any unlimited accessibility for all purposes.

• Personal Data or Personal Information is any information that relates to an unidentified, identified or identifiable individual.

• Cookies are small files that are placed on your computer, mobile device or any other device by a website or its affiliates, containing the details of your browsing history on that website, among other defined or undefined uses.

• Usage Data refers to data collected automatically, either generated by the use of the service, its affiliates, or from the service infrastructure itself (for example, the duration of a page visit).

By accessing our website or our service, you accept our Privacy Policy and Giving Policy, and you consent to our collection, storage, use and disclosure of your Personal Information as described in this Privacy Policy. We are not responsible for third-party affiliates, their security protocols, data collection/usage, or business practices. Please refer to third-party privacy policies and terms of services directly for information. Usage of our service implies indemnification from all claims and liabilities which may arise or result from connection to third-party affiliates and services.

# II. COPYRIGHT

All content of the website <u>https://fpcsanantonio.org</u> and its representative social media/online entities (including, but without limitation to, graphics, photos, text, audio recordings, sermons, presentations, services, podcasts, videos, and promotional materials) are the property of First Presbyterian Church of San Antonio and protected by all applicable copyright laws. Any distribution, replication, adaptation, publication, broadcast, rebroadcast, editing, transformation, public display, or any other usage of material or content on this site and its online entities, whether attributed or not, for commercial or personal use is strictly prohibited without written permission.

Apple and the Apple Logo are registered trademarks of Apple Inc.

Google Play and the Google Play logo are trademarks of Google LLC.

#### **III. INFORMATION WE COLLECT**

We collect "Non-Personal Information" and "Personal Information." Non-Personal Information includes information that cannot be used to personally identify you, such as anonymous usage data, general demographic information we may collect, referring/exit pages and URLs, platform types, preferences you submit and preferences that are generated based on the data you submit and number of clicks. Personal Information includes your email, full name, phone number, address, IP address, our website history and usage data, any other identifiable information, which you submit to us through website submission forms, contact forms, newsletter signups, comments, or usage and access to our services, social media sites, and/or any other online platforms.

### A. INFORMATION COLLECTED VIA TECHNOLOGY

To access or utilize the website or any social media platforms, you do not need to submit any Personal Information. Submission of comments or questions via service forms or fields will require some basic information to be submitted to protect the site and its visitors from potential security violations. You acknowledge by submitting this information that your Personal Information will be collected and retained according to the provisions in this policy. However, in an effort to improve the quality of the service, we track information provided to us by your browser or by our software application when you view or use the service, such as the website you came from (known as the "referring URL"), the type of browser you use, the device from which you connected to the service, the time and date of access, IP address accessing service, and other information that does not personally identify you. We track this information using cookies, or small text files which include an anonymous unique identifier. Cookies are sent to a user's browser from our servers and are stored on the user's computer hard drive. Sending a cookie to a user's preferences when utilizing our services, both on an individual and aggregate basis. For example, the church may use cookies to collect the following information:

- Location information
- Referral type (search engine, organic, direct, none)
- Device and Browser setup
- IP address
- Other non-identifying information to improve accessibility and services

The church may use both persistent and session cookies; persistent cookies remain on your computer after you close your session and until you delete them, while session cookies expire when you close your browser.

# B. DATA YOU PROVIDE BY REQUESTING INFORMATION, MAKING DONATIONS, SUBMITTING COMMENTS, NEWSLETTER SIGNUP, OR ANY OTHER MANUAL ENTRY BY YOU.

In addition to the information provided automatically by your browser when you visit the Site, to become a subscriber to service you will need to create a personal profile (this includes, but is not limited to, newsletter signup and Shelby access). You can create a profile by registering with requested information, which may include: entering your email address, full name, phone number, and/or creating a user name and a password. By registering, you are authorizing us to collect, store and use your information in accordance with this Privacy Policy.

# C. CHILDREN'S PRIVACY

The website and the service are not directed to anyone under the age of 16. The Site does not knowingly collect or solicit information from anyone under the age of 16, or allow anyone under the age of 16 to sign up for the service. In the event that we learn that we have gathered personal information from anyone under the age of 16 without the consent of a parent or guardian, we will delete that information as soon as possible. If you believe we have collected such information, please contact us at <a href="https://fpcsanantonio.org/children">https://fpcsanantonio.org/children</a> .

# IV. HOW WE USE AND SHARE INFORMATION

# A. PERSONAL INFORMATION:

Except as otherwise stated in this Privacy Policy, we do not sell, trade, rent or otherwise share for marketing purposes your Personal Information with third parties without your consent. We do share Personal Information as needed with vendors who are performing services for the church, such as the servers for our email communications who are provided access to user's email address for purposes of sending emails from us. Those vendors use your Personal Information only at our direction and in accordance with our Privacy Policy.

In general, the Personal Information you provide to us is used to help us communicate with you. For example, we use Personal Information to contact users in response to questions, solicit feedback from users, provide technical support, and inform users about upcoming events.

We may share Personal Information with outside parties if we have a good-faith belief that access, use, preservation or disclosure of the information is reasonably necessary to meet any applicable legal process or enforceable governmental request; to enforce applicable Terms of Service, including investigation of potential violations; address fraud, security or technical concerns; or to protect against harm to the rights, property, or safety of our users or the public as required or permitted by law.

# **B. NON-PERSONAL INFORMATION**

In general, we use Non-Personal Information to help us improve the service and customize the user experience. We also aggregate Non-Personal Information in order to track trends and analyze use

patterns on the Site. This Privacy Policy does not limit in any way our use or disclosure of Non-Personal Information and we reserve the right to use and disclose such Non-Personal Information to our partners, security team and other third parties at our discretion.

In the event we undergo a merger, acquisition, or business reorganization of any kind, your Personal Information may be among the assets transferred. You acknowledge and consent that such transfers may occur and are permitted by this Privacy Policy, and that any acquirer of our assets may continue to process your Personal Information as set forth in this Privacy Policy for an indeterminate amount of time set forth by contractual obligations agreed upon in reestablishment process. Should merger, acquisition or reorganization occur, you acknowledge and consent it is your responsibility to proactively contact the new entity for updates, retention agreement, usage, removal and/or editing of any collected personal data. If our information practices change at any time in the future, we will post the policy changes to the website so that you may review and/or opt-out of the new information practices. We suggest that you check privacy policies at www.fpcsanantonio.org, Facebook, YouTube, Constant Contact, ASC, SoundCloud, Google Analytics, Apple, Google Play, Spotify, Planning Center, Stripe, Fishhook and/or any other third-party affiliates sites periodically if you are concerned about how your information is used.

### V. HOW WE PROTECT INFORMATION

We implement security measures designed to protect your information from unauthorized access. We further protect your information from potential security breaches by implementing certain technological security measures including encryption, firewalls and secure socket layer technology. However, these measures do not guarantee that your information will not be accessed, disclosed, altered or destroyed by breach of such firewalls and secure software. By using our service, you acknowledge that you understand and agree to assume these risks.

# VI. YOUR RIGHTS REGARDING THE USE OF YOUR PERSONAL INFORMATION

You have the right at any time to prevent us from contacting you for updates and informational purposes. When we send a communication to a user, the user can opt out of further communications by following the unsubscribe instructions provided in each e-mail or text message. You can also indicate that you do not wish to receive regular communications from us by submitting a request with "Please remove me from all email and text updates" clearly communicated <u>on this form</u>. Please note, despite your registration or opt-out of regular communications, we reserve the right to continue to send you necessary administrative emails including, but not limited to, emergency alerts and/or important updates to our Privacy Policy.

#### VII. LINKS TO OTHER WEBSITES

As part of the service, we may provide links to or compatibility with other websites or applications. However, we are not responsible for the privacy practices employed by those websites or the information or content they contain. This Privacy Policy applies solely to information collected by us through the website and its service. Therefore, this Privacy Policy does not apply to your use of a thirdparty website accessed by selecting a link on our site, downloading documents/podcasts/files from our site, making donations through our site, or other usage via our service. To the extent that you access or use the service through or on another website or application, then the privacy policy of that other website or application will apply to your access or use of that site or application. We encourage our users to read the privacy statements of other websites before proceeding to use them.

### IIX. CHANGES TO OUR PRIVACY POLICY

FPC reserves the right to change this policy and our Terms of Service at any time. We will notify you of significant changes to our Privacy Policy by placing a prominent notice on our site. Significant changes will go into effect 14 days following such notification. Non-material changes or clarifications will take effect immediately. You should periodically check the website and this privacy page for updates.

#### IX. CONTACT US

If you have any questions regarding this Privacy Policy or the practices of this website, please contact us by <u>filling out this form</u>.

Last Updated: This Privacy Policy was last updated July 3, 2024.