

**STANTON COUNTY HOSPITAL
BOARD OF TRUSTEES
REGULAR BOARD MEETING
October 22, 2025**

CALL TO ORDER

The Board of Trustees of the Stanton County Hospital held a Regular Board Meeting on Wednesday, October 22, 2025, at 8:00 A.M. in the Stanton County Hospital Conference Room. Gary Kendrick, Chairperson, called the meeting to order at 8:04 A.M.

ATTENDANCE

Attending the meeting were Gary Kendrick, Chairperson; Joel Nicholas, Vice Chairperson; Eliana Tarin, Secretary; Doug Daniels, Treasurer; Robin Kempke, Board Member; Camille Davidson, CEO; Rhonda Wild, CFO (via Zoom); Brooke Fehringer, Acute D.O.N.; Sarah Martin, COO; Jamie Werkowitch, Human Resources; Dr. Troup; Deb Anderson, DNP; Elizabeth Bailey, DNP; Sarah Castle, FNP; Jonathan Emerson, Risk Manager; Steve Buchanon, Maintenance Manager; Kendra Pearson, Clinic Manager; Brandon Freed, Radiology Manager; Jolynn Brooks, Rehab Manager and Kasey Rains, Business Office Manager.

PUBLIC FORUM

None.

REVIEW/APPROVAL OF AGENDA

The agenda was reviewed with the addition of New Business Item G. Updated QA Policy. Joel offered a motion to approve the agenda with the addition, Doug seconded, motion carried.

REVIEW/APPROVAL OF PREVIOUS MINUTES (9/24/25)

The minutes of the Regular Meeting were reviewed and corrected. Doug offered a motion to accept the minutes with the correction, Eliana seconded, motion carried.

EMPLOYEE INTRODUCTION/RECOGNITION

None.

MEDICAL STAFF REPORT

September QA/QI and IC reports were reviewed. Joel offered a motion to approve the QA/QI and IC reports, Eliana seconded, motion carried.

Credentialing was presented for the following: K. Marcum, M.D.; T. Conner, M.D.; K. Cambron, M.D.; A. Ciccarelli, M.D.; M. Quraishi, M.D. and J. Herbert, M.D. Eliana offered a motion to approve the credentialing, Doug seconded, motion carried.

FINANCIAL REPORT

September statistics and financials were presented and reviewed. Eliana offered a motion to approve the September statistics and financials, Joel seconded, the motion carried.

Rhonda presented the HRSA Award Update, noting that \$854,165 has been spent year to date, leaving a remaining balance of \$645,835.

OLD BUSINESS

- a. None

NEW BUSINESS

- a. **New Signature Authority Policy:** Camille presented a written signature authority policy. Doug offered a motion to approve the new Signature Authority Policy. Eliana seconded, the motion carried.
- b. **New HR 1557 Policy:** Jamie presented the Section 1557 Grievance Procedure. Joel offered a motion to approve the Section 1557 Grievance Procedure. Doug seconded, motion carried.
- c. **New Business Office Reconciliation Policy:** Rhonda presented a new Reconciliation Policy. Doug offered a motion to approve the Reconciliation Policy. Robin seconded, the motion carried.
- d. **Revised Business Office Payment Agreement Policy:** Rhonda presented the revised Payment Agreement Policy. Robin offered a motion to approve the Payment Agreement Policy. Joel seconded, the motion carried.
- e. **2025 Christmas Bonus:** Jamie presented proposed Christmas Bonus options. Robin offered a motion to approve the Christmas Bonus Option #2. Doug seconded, the motion carried.
- f. **November & December Meeting Dates:** Camille brought attention to the November & December meeting dates. After discussion, the Board agreed to reschedule the meetings as follows: November meeting: Wednesday, December 3, 2025. December meeting: Tuesday, December 23, 2025.
- g. **Updated QA Policy:** Jonathan presented an updated QA Policy. Joel offered a motion to approve the updated QA Policy. Eliana seconded, the motion carried.

INFORMATION ITEMS

- a. **SCH Auxiliary Report:** Doug reported Harvest Festival was successful.
- b. **Maintenance Update:** Steve reported the roof repairs on the rental house are scheduled to begin soon. The insurance carrier’s loss ratio is pending, awaiting completion of the quote for the main facility’s roof.
- c. **Board Education:** Updated Risk Management Plan.

REPORTS

- a. **Administrative:** Camille reported that the accounts and reconciliations were reviewed on a weekly basis, reviewed AP twice during the month, approved any bad debt write-offs over \$25, and reviewed the AR weekly. She is reviewing the monthly reconciliation processes. Camille notified the board that she and Jamie will attend the PHN – KHA Health Care Workforce Executive Roundtable meeting on November 6, 2025.
- b. **Board:** None

EXECUTIVE SESSION

Joel offered a motion to move into an executive session for five (5) minutes at 8:53 A.M. for risk management, Eliana seconded, motion carried. Jonathan, Camille, Rhonda, Dr. Troup, Deb, Elizabeth, Sarah Castle and Brooke joined the board.

Session ending at 8:58 A.M.

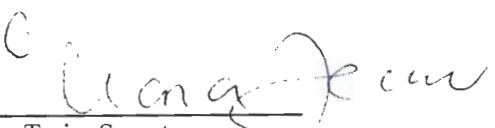
Doug offered a motion to move into an executive session for thirty (30) minutes at 8:58 A.M. for financial affairs. Joel seconded, motion carried. Camille and Brooke joined the board.

Session ending at 9:28

ADJOURNMENT

With there being no further business to discuss, Chairperson Gary Kendrick declared the Board Meeting adjourned at 9:30 A.M.

APPROVAL 
Gary Kendrick, Chairperson

SUBMITTED 
Eliana Tarin, Secretary