COMMISSION ON MINISTRY AND MINISTRY PREPARATION
Meeting Minutes
January 26, 2022

The meeting of the Commission on Ministry and Ministry Preparation was held via Zoom and called to order by Linda Kennan at 11:00 a.m., January 26, 2022, following devotions and prayer by Linda Kennan.

Members present: Bill Bowen, Robbie Carnes, Lynn Franko, Janette Gonzales, Al Hosler, Christina Jensen, Linda Kennan, Scott Kroener, Ann Moe, Andrew Pomerville, Brant Piper, Philomena Ofori-Nipaah, Ed Savage, Matt Schramm, Kim Strunz, John Tapley and Cassie Todd.

Presbytery staff present: Ted McCulloch, Stated Clerk; and Staci Percy, Communications Manager/Recording Clerk.

Members excused: Jon Baker, Hakbae Moon and Paul Ytterock.

MOTION WAS SUSTAINED to elect Linda Kennan as Moderator and Paul Ytterock as Vice Moderator for 2022.

MOTION WAS SUSTAINED to approve the agenda.

Check-in was held during devotions.

MOTION WAS SUSTAINED to approve the minutes of the November 17, 2021 stated meeting.

Discussion was held regarding team assignments.

MOTION WAS SUSTAINED to approve the team assignments as proposed. [ATTACHMENT A]

Discussion was held regarding Alma College. Alissa Davis would like to be on the Pulpit Supply list. Interview Team will contact her to set up an interview and report back to COMMP.

Ted McCulloch gave the **STATED CLERK REPORT.**

- Journey Groups
- Boundary Training for 2022: March 14-15 and November 16-17
- Installation for Katrina Pekich-Bundy at Alma-First

MOTION WAS SUSTAINED to approve the Administrative Commission to Install the Rev. Katrina Pekich-Bundy as Pastor of Alma-First on Sunday, January 30, 2022 at 3:00pm. Members are: The Revs. Glenn Grant (Moderator), Joseph Novak, Andrew

Pomerville, Mary Ann Evans Justin and Christina Jensen and Elders: David Justin (Ithaca-First) and Nick Piccolo (Alma-First).

It was noted that Katrina Pekich-Bundy requested that the offering taken at her Installation go to Johnson C. Smith Seminary and that the Presbytery Council upon recommendation from the CPM subteam approved this exception to presbytery policy. (Policy is that it goes to the Theological Education Fund.)

MOTION WAS SUSTAINED to approve the Administrative Commission to Install the Rev. Brooke Pickrell as Pastor of Holly on February 20, 2022 at 2:00pm. Members are: The Revs. Glenn Grant (Moderator), Robbie Carnes, Lindsey Carnes and Cassie Todd. Elder members to be determined by the Moderator at a later time.

The **COMMISSION ON PREPARATION FOR MINISTRY** report was given by Robbie Carnes. Jeffrey Skaff has requested to withdraw from being a Candidate Under Care effective immediately.

The **ADMINSTRATIVE TEAM** report was given by Ted McCulloch.

MOTION WAS SUSTAINED to approve the part-time Temporary Supply contract between Elder Kim McKenzie and Breckenridge-Emerson effective January 10, 2022. Compensation will be $150/week. Permission to serve communion is granted.

MOTION WAS SUSTAINED to approve the part-time CRE contract renewal between Elder Liz Long and Ithaca-Lafayette effective January 1, 2022 for a period of one year. Terms are as follows:

Salary	$160/week
Social Security/Medicare	N/A
Continuing Education	N/A
Travel Reimbursement	At current IRS Rate
Vacation Allowance	4 weeks including 4 Sundays
Study Leave	2 weeks including 2 Sundays

Discussion was held regarding the contract presented between Elder Mark Garavaglia and the Sandusky and Yale-First congregations. The contract needs to be a CRE covenant agreement before it can be approved by COMMP. Linda Kennan and Brant Piper will talk with the churches. Vacation time needs to be included in the conversation with the churches. Members of CPM will talk with Mark about his interest in becoming ordained.

Discussion was held regarding Flint-Trinity. It was noted that Lindsey Carnes contract would expire on January 31, 2022. She will serve as Pulpit Supply for the months of February and March.

MOTION WAS SUSTAINED to enroll the Rev. Dr. Wally Mayton as an Honorably Retired member of presbytery effective December 31, 2021.

MOTION WAS SUSTAINED to approve the renewal of the Temporary Supply contract between the Rev. Linda Graham and Davison-St. Andrew's for a period of one year effective January 1, 2022. Terms are as follows:

Salary	$21,557.50
Housing Allowance	$20,000.00
Social Security Allowance	$3,442.50
IRA Allowance	$4,000.00
Health Insurance	$4,000.00 (estimated)
Study Leave	$650
Mileage	IRS Allowance
Professional Reimbursement	$3,350.00
Study Leave Allowance	$650
Vacation Time	4 weeks including 4 Sundays
Study Leave	2 weeks including 2 Sundays

The **INTERVIEW TEAM REPORT** was given by Scott Kroener. The team has met with Scott Sherrill regarding Vassar-First.

The **TRANSITION TEAM REPORT** was given by Linda Kennan.

MOTION WAS SUSTAINED if the way be clear to approve Lapeer-First's MIF.

MOTION WAS SUSTAINED to appoint Brant Piper as Moderator of the Caro-First January 30, 2022 congregational meeting.

Discussion was held regarding appointing Moderators for: Ithaca-First and Flint-Trinity. Will be discussed further at the February meeting.

MOTION WAS SUSTAINED to appoint Christina Jensen as Moderator of Fairgrove effective immediately.

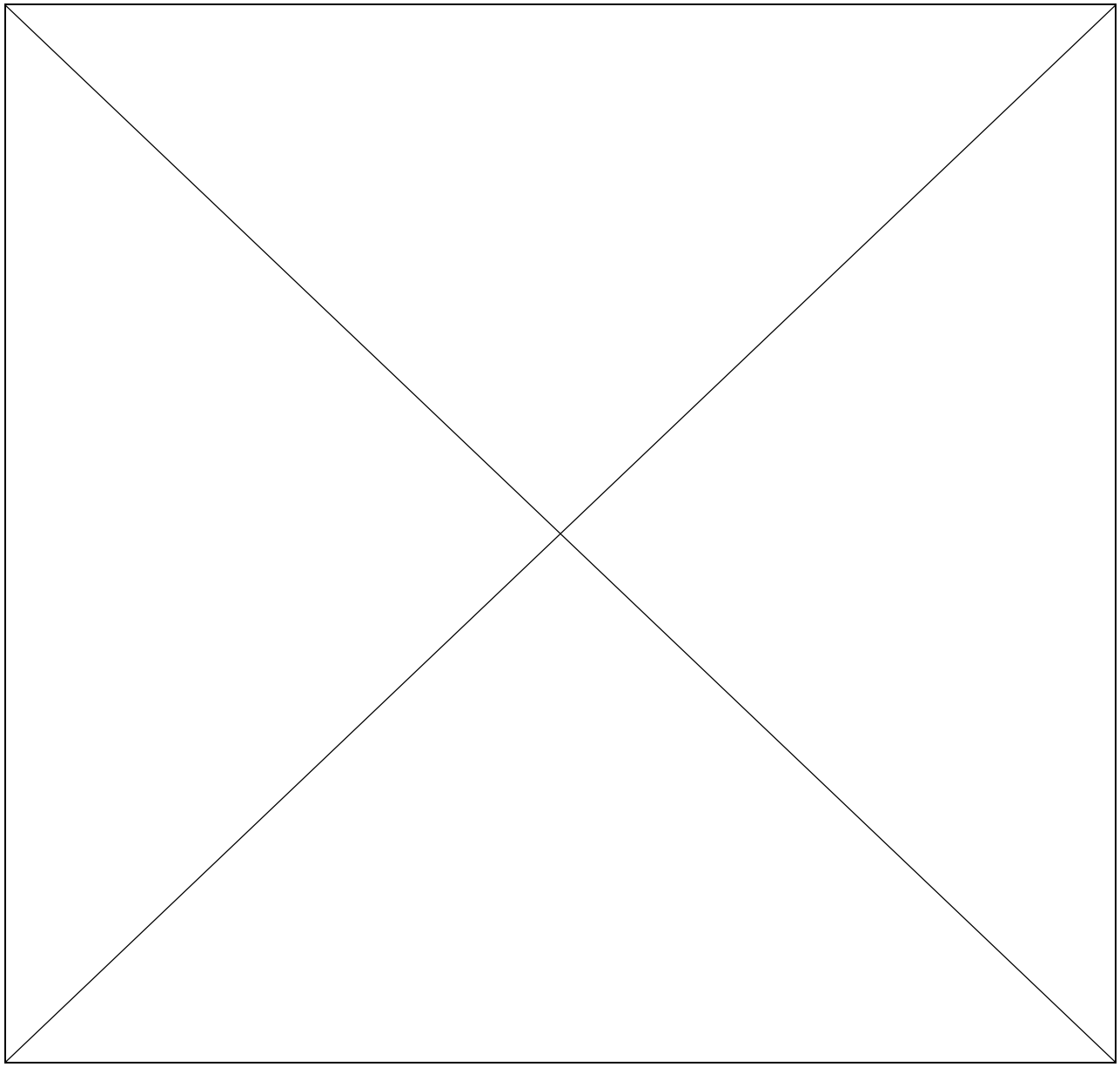
MOTION WAS SUSTAINED to appoint Christina Jensen as Moderator of Ubly-First effective immediately.

Discussion was held regarding the yoke between Kinde-First, Elkton-Chandler and Cass City-Fraser. [ATTACHMENT B]

It was noted that CLC would do all the matches for our presbytery now. This used to be done by the former Executive Presbyter.

MOTION WAS SUSTAINED to adjourn at 1:00pm following closing prayer by Linda Kennan. The next scheduled meeting of the Commission on Ministry and Ministry Preparation will be held Wednesday, January 26, 2022, at 11:00am via Zoom.

Staci Percy
Communications Manager/Recording Clerk



ATTACHEMENT A - 2022 COMMP Team Assignments
(Regions in parentheses)

PREPARATION FOR MINISTRY
- Rev. Robbie Carnes (3)
- Rev. Cassie Todd (3)
- Elder Ed Savage (2)

ADMINISTRATION TEAM
- Rev. Paul Ytterock (3)
- Rev. Matt Schramm (2)
- Rev. Andrew Pomerville (1)
- Elder Lynn Franko (4)
- Elder Allen Hosler (4)

INTERVIEW TEAM
- Elder Jon Baker (1)
- Elder Janette Gonzales (2)
- Elder Bill Bowen (2)
- Rev. Scott Kroener (2)
- Rev. Hakbae Moon (3)

TRANSITION TEAM
- Rev. Brant Piper (2)
- Rev. Philomena Ofori-Nipaah (2)
- Rev. Christina Jensen (1)
- Rev. Kim Strunz (4)
- Elder Linda Kennan (2)
- Elder Ann Moe (2)
- Elder John Tapley (2)

LISTENING TEAM – Convened by the COMMP Moderator as needed

ATTACHEMENT B – CFK Yoked Proposal

C.F.K. Yoked Partnership Proposal

Chandler Presbyterian Church; Fraser Presbyterian Church;
and First Presbyterian Church of Kinde

Psalm 133:1 "How very good and pleasant it is when kindred live together in unity!"

Our Shared Beliefs and History

As three individual churches yoked through actions of faith and love we believe we have been called and organized to proclaim the good news of Jesus Christ, to minister to the needs of members of the congregation, residents of the community, and to promote peace and justice in the world.

Our congregations each have a long history of partnering with another congregation. Kinde and Chandler have shared pastoral services, community engagement, and congregational events for over 40 years. Fraser has enjoyed a successful partnership with Cass City First Presbyterian Church for the past 28 years. We believe that we are more impactful when we collaborate and partner with other congregations.

Proposal

Because of our historical partnership successes worshiping and serving together and the prospect of our shared finances, we propose a broader partnership as outlined in this proposal. Each congregation will retain their individual and unique identities within their congregations and communities while partnering for the agreed upon pastoral services.

Partnership Overview

Our three churches will operate as independent congregations within the Lake Huron Presbytery including, but not limited to: electing their own sessions; maintaining their physical properties and assets; and keeping separate financial books and membership records.

This proposal provides for a full-time shared pastoral position to serve our three churches. The duties, responsibilities and division of these across our churches is outlined below.

Pastor's Duties and Responsibilities for each Church

The shared pastor position is a full-time role (approximately up to 50 hrs / week). The pastor is expected to be present 46 Sundays per year. Sundays not in the pulpit include

- 4 weeks paid vacation including Sundays
- 2 weeks paid study leave, including Sundays

The pastor shall provide preaching, teaching, pastoral care and organizational leadership for each church and enable them to serve their congregations and communities to their full potential.

Core Expectations:

- Develop a lifestyle of prayer that encourages a culture of prayer
- Be diligent in the study of Scripture
- Practice habits of community and cultivate relationships that provide for spiritual friendship, mentorship, and accountability
- Engage in continuing education as a preacher and steward of the Gospel

Specific Duties/Responsibilities:

- Preaching, teaching, prayer and worship (approximately 40% of time)
    - Deliver a strong biblically based sermon with the world as we live it in mind.
    - Administer the Sacrament of the Lord's Supper and home communion as needed
    - Participate in new member and confirmation classes
    - Be available for Bible study
    - Utilize/cultivate lay leadership
- Pastoral Care (approximately 30% of time)
    - Administer the Sacrament of Baptism
    - Perform marriages, funerals and associated counseling
    - Visit shut-ins and hospital patients
    - Be visible in the community
    - Seek relationships with other Church communities in the area
    - Participate in local programs and events
    -
- Administration (approximately 30% of time)
    - Moderate Session meetings
    - Moderate Congregational meetings
    - Hold office hours (focusing on each church) approximate 3 hours per week establishing days or by appointment.

Division of Responsibilities of Pastor and the Congregation

Pastor Duties		**Congregation Duties**
Preaching & prayer	Shared	Preaching & prayer
Pastoral Care	Shared	Pastoral Care
Administer Sacraments		Lead worship
Moderate Sessions & Congregational Meetings		Lead Committees/Teams
Community Outreach	Shared	Community Outreach
Bible Study, VBS, etc	Shared	Bible Study, VBS, etc

Compensation
Based on membership count, at this time, it has been established as 43% Kinde 43% Fraser and 14% Chandler. This will be reviewed and percentage established annually.

Support, Supervision and Accountability
The pastor will be supported, prayed for and evaluated by the members of a Pastoral Care Committee (PCC). Members of the PCC will be comprised of 2 representatives from the three congregations as appointed by each session. The PCC will meet at least quarterly to evaluate the pastor's effectiveness, the effectiveness of the shared relationship; areas for improvement in the relationship; financial health of the relationship and any other issues, concerns or opportunities.

Future Compensation
The PCM will annually, review and set pastoral goals for the coming year and agree to the recommended terms of call for the following year. The terms of call will be considered approved when all three congregations have voted in favor of the proposal at their annual congregational meetings as outlined in the Book of Order.

Dissolution of Partnership
If one or more of our churches wishes to dissolve the partnership, it shall be submitted in writing six (6) months prior to the dissolution date. This will allow sufficient time for all congregations to assess their pastoral staffing needs and seek suitable alternatives.

Future Hope
The future hope of C.F.K., is that our three churches, together, will go forth growing and maintaining our spiritual life, healthy relationship with our church families, and our community. Through our relationships we will strive to live as Christ instructed us. To show love, hope and faith so that others may see examples of God's love through us.