COMMISSION ON MINISTRY AND MINISTRY PREPARATION
Meeting Minutes
April 27, 2022

The meeting of the Commission on Ministry and Ministry Preparation was held via Zoom and called to order by Linda Kennan at 11:00 a.m., April 27, 2022, following devotions and prayer by Scott Kroener.

Members present: Bill Bowen, Janette Gonzales, Al Hosler, Christina Jensen, Linda Kennan, Scott Kroener, Ann Moe, Andrew Pomerville, Brant Piper, Philomena Ofori-Nipaah, Ed Savage, Matt Schramm, Kim Strunz, John Tapley, Cassie Todd and Paul Ytterock.

Presbytery staff present: Ted McCulloch, Stated Clerk and Staci Percy, Communications Manager/Recording Clerk.

Members excused: Jon Baker, Robbie Carnes, Lynn Franko and Hakbae Moon.

MOTION WAS SUSTAINED to approve the agenda.

MOTION WAS SUSTAINED to approve the minutes of the March 23, 2022 stated meeting as amended.

The **STATTED CLERK REPORT** was given by Ted McCulloch. Discussion was held regarding the possibility of midweek Installations. Members agreed that non-Sunday afternoon Installations would be preferable.

The **COMMISSION ON PREPARATION FOR MINISTRY** report was given by Cassie Todd.

MOTION WAS SUSTAINED to approve the Commission on Preparation for Ministry Handbook as the Operating Manual for the team. [ATTACHMENT A]

A psychological evaluation will be done with Allison Muenzer as a normal part of the CPM process.

The **INTERVIEW TEAM REPORT** was given by Scott Kroener. The team met with Hal Shafer, candidate being considered for Lapeer-First.

The **TRANSITION TEAM REPORT** was given by Linda Kennan.

MOTION WAS SUSTAINED if the way be clear to appoint Mary Ann Parker as Moderator of the May 1, 2022 congregational meeting at Flint-Trinity for the purpose of calling Kate Morritauk as their Pastor.

The **ADMINSTRATIVE TEAM** report was given by Ted McCulloch.

Discussion was held regarding Sandusky and Yale.

MOTION WAS SUSTAINED to appoint Linda Kennan as Moderator of a special congregational meeting of the Sandusky and Yale congregations on May 1, 2022.

MOTION WAS SUSTAINED to approve a technology grant in the amount of $2000 for Kinde-First.

Discussion was held regarding the need for the Admin Team to review grant requests prior to COMMP voting on them. The team will work on setting guidelines and deadlines for grant requests and bring their recommendations to a future COMMP meeting.

MOTION WAS SUSTAINED to approve the full-time Interim Pastor contract renewal between the Rev. Philomena Ofori-Nipaah and Saginaw-Second, effective June 1, 2022 through December 31, 2022. Terms are as follows:

Cash Salary	$57,131
Housing Allowance	$14,500
Pension, medical, disability, dental and death benefit coverage under the Board of Pensions	$20,330.52
SECA Offset	$5,479.77
Moving Expenses Reimbursement	Up to $4,000
Travel Reimbursement	Up to $1,500 at IRS rate
Continuing Education	$1,500
Professional Expenses	$700
Cell Phone	$600
Vacation Time	4 weeks including 4 Sundays
Study Leave	2 weeks including 2 Sundays

MOTION WAS SUSTAINED to approve the full-time Pastoral Call between the Rev. Kate Morritauk and Flint-Trinity United, effective June 5, 2022. Terms are as follows:

Cash Salary	$20,000
Housing Allowance	$32,000
Benefits in addition to required BoP:	
Dental	$633.48
403B	$1,200
SECA Offset	$3,978
Moving Expenses Reimbursement	Up to $8,000
Travel Reimbursement	Up to $2,000 at IRS rate
Continuing Education	$1,000
Professional Expenses	$1,000
Vacation Time	4 weeks including 4 Sundays
Study Leave	2 weeks including 2 Sundays
Maternity/Paternity Leave	12 weeks

MOTION WAS SUSTAINED to approve the full-time Pastoral Call between the Rev. Hal Shafer and Lapeer-First, effective date to be determined. Terms are as follows:

Cash Salary	$37,800
Housing Allowance	$22,200
Benefits as required by the BoP.	
SECA Offset	50% of Social Security
Moving Expenses Reimbursement	All allowable costs
Travel Reimbursement	IRS rate
Continuing Education	$2,000
Professional Expenses	$1,500
Vacation Time	4 weeks including 4 Sundays
Study Leave	2 weeks including 2 Sundays
Family Leave	2 weeks

Discussion was held regarding the role of Kim Strunz's ministry in the Thumb. Admin Team will work with Kim on setting up a contract if it is deemed necessary. She can do the work/pastoral care as discussed until further notice.

MOTION WAS SUSTAINED to move Leslie Piper to Honorably Retired status effective July 1, 2022.

Discussion regarding welcoming new pastors to be added to the May meeting agenda.

In **GENERAL BUSINESS** discussion was held regarding the potential clergy retreat later this year.

Liaison visits reported in writing are as follows:

From Scott Kroener: Janette Gonzales and I conducted a church liaison visit with Chris Wolf and the Sessions of both Marlette First and Second Churches on April 6th. The visit was great. They hosted a soup and sandwich supper for us. We sat and talked over supper and afterwards about their ministry. Everyone appears to be happy and content with their ministry and relationship with one another and the community. It was a joy listening to Chris and members of Session depicting and describing their ministry, as well as, reflecting upon its spiritual impact in their lives. One of the best parts of the visit was receiving welcoming cards for both Janette and myself with a very nice size candy bar of organic chocolate placed in it. Overall, it was a sweet visit.

MOTION WAS SUSTAINED to adjourn at 1:00pm following closing prayer by Scott Kroener. The next scheduled meeting of the Commission on Ministry and Ministry Preparation will be held Wednesday, May 25, 2022, at 11:00am via Zoom. Christina Jensen will lead devotions.

Staci Percy
Communications Manager/Recording Clerk