**COMMISSION ON MINISTRY AND MINISTRY PREPARATION**
**Meeting Minutes**
**May 25, 2022**

The meeting of the Commission on Ministry and Ministry Preparation was held via Zoom and called to order by Linda Kennan at 11:00 a.m., May 25, 2022, following devotions and prayer by Christina Jensen.

Members present: Bill Bowen, Lynn Franko, Janette Gonzales, , Christina Jensen, Linda Kennan, Scott Kroener, Ann Moe, Andrew Pomerville, Brant Piper, Philomena Ofori-Nipaah, Ed Savage, Matt Schramm, Kim Strunz, John Tapley, Cassie Todd and Paul Ytterock.

Presbytery staff present: Ted McCulloch, Stated Clerk and Staci Percy, Communications Manager/Recording Clerk.

Members excused: Jon Baker, Robbie Carnes, Al Hosler and Hakbae Moon.

MOTION WAS SUSTAINED to approve the agenda.

MOTION WAS SUSTAINED to approve the minutes of the April 27, 2022 stated meeting.

The **INTERVIEW TEAM REPORT** was given by Scott Kroener. The team met with Christina Jensen, candidate being considered for Kinde-First, Elkton-Chandler and Cass City-Fraser.

The **ADMINSTRATIVE TEAM** report was given by Paul Ytterock.

MOTION WAS SUSTAINED to approve the full-time Pastoral Call between the Rev. Christina Jensen and the congregations of Kinde-First, Elkton-Chandler and Cass City-Fraser effective July 1, 2022. Total compensation is as follows:

| | |
|---|---|
| Cash Salary | $33,600 |
| Housing Allowance | $14,400 |
| Benefits as required by the BoP. | |
| Moving Expenses Reimbursement | All allowable costs |
| Travel Reimbursement | IRS rate |
| Continuing Education | $750 |
| Professional Expenses | $450 |
| Vacation Time | 4 weeks including 4 Sundays |
| Study Leave | 2 weeks including 2 Sundays |
| Family Leave | 8 weeks |

MOTION WAS SUSTAINED if the way be clear to approve the full-time Pastoral Call between the Rev. Hal Shafer and Lapeer-First, effective date to be determined. Terms are as follows:

| | |
|---|---|
| Cash Salary | $48,000 |
| Housing Allowance | $22,000 |
| Benefits as required by the BoP. | |
| SECA Offset | 50% of Social Security |
| Moving Expenses Reimbursement | All allowable costs |
| Travel Reimbursement | IRS rate |
| Continuing Education | $2,000 |
| Professional Expenses | $1,500 |
| Vacation Time | 4 weeks including 4 Sundays |
| Study Leave | 2 weeks including 2 Sundays |
| Family Leave | 2 weeks |

MOTION WAS SUSTAINED if the way be clear to add Nathanial Asperger to the Pulpit Supply List upon recommendation of the CPM team.

Discussion was held regarding deadlines for contracts and grants.

MOTION WAS SUSTAINED to approve that on months when COMMP does not have a regularly scheduled meeting, the Administrative Team is granted authority to approve contracts, with the exception of for called and installed positions.

Discussion was held regarding the Effective Salary. Request made to remove the Effective Salary Worksheet currently on the presbytery's website and replaced with a link to the Board of Pensions site regarding Effective Salary.

Discussion was held regarding Minimum Terms of Call.

Discussion was held regarding updating Maternity/Paternity leave policy.

Discussion was held regarding new modes of ministry.

Discussion was held regarding the welcoming and mentoring of new pastors.

The **STATTED CLERK REPORT** was given by Ted McCulloch. He gave a summary of what would be presented at the upcoming June presbytery meeting. He noted the scheduled listening sessions at presbytery, via Zoom and in-person in the regions this summer.

MOTION WAS SUSTAINED if the way be clear, to move Allison Muenzer to Candidate Status.

The **TRANSITION TEAM REPORT** was given by Linda Kennan.

**GENERAL BUSINESS** was presented by Linda Kennan.

MOTION WAS SUSTAINED to appoint Linda Kennan, John Tapley and Brant Piper as Moderators of the congregational meetings on June 18, 2022 of Kinde-First (John Tapley), Elkton-Chandler (Brant Piper) and Cass City-Fraser (Linda Kennan) for the purpose of calling Christina Jensen as Pastor of the three congregations.

MOTION WAS SUSTAINED to appoint John Tapley as Moderator of the congregational meeting on June 12, 2022 for the purpose of calling Hal Shafer as Pastor.

Discussion was held regarding the clergy retreat in September.

MOTION WAS SUSTAINED to approve $3580 to cove the cost of the clergy retreat to be held September 13-15, 2022 at the St. Francis Center in DeWitt, MI and to give permission to Ted McCulloch to sign the contract with the retreat center on behalf of the presbytery.

It was noted that participants will be required to pay an $80 registration fee.

Discussion was held regarding regional gatherings in Regions 1 and 4. Karen Blatt will coordinate Region 1.

Leaders for devotions are needed for the remainder of the year. Robbie Carnes volunteered to lead in June. No volunteers for August, September, October and November so it will be added to the June agenda.

MOTION WAS SUSTAINED to adjourn at 12:40pm following closing prayer by Christina Jensen. The next scheduled meeting of the Commission on Ministry and Ministry Preparation will be held Wednesday, June 22, 2022, at 11:00am via Zoom. Robbie Carnes will lead devotions.

Staci Percy
Communications Manager/Recording Clerk