First Presbyterian Church

Church Office: 989-872-5400

6505 Church Street | P.O. Box 152 | Cass City, MI 48726

April 5, 2022

Linda Kennan
6124 Londonberrie Court
Midland, MI 48640

Dear Linda and COMMP Members

The Session of the First Presbyterian Church of Cass City would like to pursue a relationship with Rev. Kim Strunz, with her acting as our Pastoral Care Minister. This has been in discussion for a while, with the details being worked out between both parties.

Rev. Strunz has a history with First Church. Rev. Graham mentored her as she entered seminary and Kim was very active in our church, attending session meetings, doing evangelism with our members during a cookie walk in our church neighborhood, along with pastoral care. She has continued with pulpit supply when available. Our congregation would be very comfortable with her acting as our Pastoral Care Minister.

The Session feels very strongly that this would be one step in the right direction in providing for the pastoral care of our members, while not being able to offer them a full time minister. With our membership at 48, we feel we are not in a position to seek a full-time pastor, but are still aware that pastoral care is a very important to our members.

A trial period of 6 months, with compensation, is the proposed length of time on the enclosed agreement.

Sincerely,

Suzanne Rockwell

Suzanne Rockwell
Clerk of Session
First Presbyterian Church, Cass City

Agreement Between
Pastoral Care Minister
and
First Presbyterian Church-Cass City

Purpose: To provide ***pastoral care*** by ministering to the emotional and spiritual needs of the members/friends of First Presbyterian Church, Cass City, MI, especially to those who are homebound, immobile, hospitalized, or dying. This role does not negate the mission or role of elders or deacons.

Advantages:

- Providing pastoral care on a regular basis to those who are unable to attend worship or receive Communion (This will prevent them from feeling isolated from the church family.)
- Removing stress of looking for someone to officiate at funerals
- Providing a sense of pastoral care stability within the church from an ordained minister (This is not present when there is only rotational pulpit supply on Sundays.)

Responsibilities:

Pastoral Care Minister

- Make home visits as requested
- Make visits to nursing homes, assisted living facilities, and local hospitals as requested (Visits to hospitals outside a 40-mile radius will be based upon the severity of the patient's condition. In those situations, the pastoral care minister will contact that hospital's chaplain, if available, and request a visit to the patient's room.)
- Provide home Communion as requested
- Officiate at funerals as requested and when available
- Meet with congregation in fellowship once per quarter after worship or at some other appropriate gathering
- Communicate with the church liaison as needed
- Is accountable to Clerk of Session

Cass City First Presbyterian Church

- Appoint a designated liaison (elder, deacon, or secretary) to communicate with the pastoral care minister as needed
- Provide information in the weekly worship bulletin and church newsletter informing members of the availability and contact information of the pastoral care minister

Designated Church Liaison

- Provide his/her contact information to the pastoral care minister
- Communicate with the pastoral care minister as needed

Agreement Between
Pastoral Care Minister
and
First Presbyterian Church-Cass City

Terms of this Relationship:
This ministerial relationship will begin on May 1, 2022, and end on October 31, 2022 (6-month period). Either party (minister or church) may terminate this agreement at any time with notice to the other party. This agreement may be reviewed and renewed at the end of the 6-month period. Additionally, **if the First Presbyterian Church of Cass City should call a pastor, this volunteer agreement would be terminated at such time as the pastor is installed.**

Payment for Services:
The First Presbyterian Church agrees to compensate the pastoral care minister in the amount of fifty ($50.) dollars per each visit and travel mileage at the 2022 IRS rate.

Signatures:

Kim C. Stronz
Reverend Kim C. Stronz — 3-30-22
Pastoral Care Minister — **Date**

Suzanne Rockell — 4-5-22
Clerk of Session — **Date**

_____ — _____
Presbytery/COMMP Representative — **Date**